1. April 12, 2016 Special City Council Agenda

   Documents: APRIL 12, 2016 SPECIAL MEETING AGENDA.PDF

2. April 12, 2016 Special Meeting Packet

   Documents: APRIL 12, 2016 SPECIAL MEETING PACKET.PDF

3. April 12, 2016 Special Council Meeting Report

   Documents: 04-12-16 COUNCIL REPORT.PDF

MAYOR
Michael C. Taylor

COUNCIL MEMBERS

Joseph V. Romano, Mayor Pro Tem
Deanna Koski
Maria G. Schmidt
Nate Shannon
Doug Skrzyniarz
Barbara A. Ziarko

CITY OF STERLING HEIGHTS

AGENDA FOR SPECIAL CITY COUNCIL MEETING

TUESDAY, APRIL 12, 2016

6:30 P.M.

LOCATION: CITY COUNCIL CHAMBERS, CITY HALL, 40555 UTICA ROAD, PHONE (586) 446-CITY
(MINUTES OF COUNCIL MEETINGS ARE FILED IN THE CITY CLERK'S OFFICE)

MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION

ROLL CALL

APPROVAL OF AGENDA

BUDGET WORKSHOP DISCUSSION

1. Presentation of Budget
   Capital Project & Other City Funds
   City Administration Department
   - Administrative Services Division
   - Finance and Budget Division

   Fire Department
   City Development Department

ORDINANCE INTRODUCTION

2. To introduce the Appropriations Ordinance for the 2016/2017 fiscal year.

COMMUNICATION FROM CITIZENS

(a) This item shall be taken up at 10:00 p.m. if the business portion of the agenda has not been concluded.

In accordance with the Sterling Heights Governing Body Rules of Procedure, under this agenda item, citizens are permitted to address the City Council on issues not on the agenda. Citizens are afforded a reasonable opportunity to be heard. Generally, no response shall be made to any communication from a citizen until all citizens have been permitted to speak.

You may be called to order by the Chair or a Council member if you:

- Attempt to engage the Council or any member in debate
- Fail to address the Council on matters germane to City business
- Use vulgarity
- Make personal attacks on persons or institutions
- Disrupt the public meeting

If you are called to order, you will be required to take your seat until the Council determines whether you will be permitted to continue.

These rules are in place and will be followed to ensure order and civility.

REPORTS FROM CITY ADMINISTRATION AND CITY COUNCIL

CLOSED SESSION PERMITTED UNDER ACT 267 OF 1976 - (roll call vote required)

ADJOURN

Clerk of the Council

The City of Sterling Heights will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 7 days notice to the Community Relations Department at 446-CITY.

The backup information for this agenda is available on the City's website.
Go to www.sterling-heights.net and click on City Council e-Packets.

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1. Presentation of Budget

   Capital Project & Other City Funds

   City Administration Department

   - Administrative Services Division
   - Finance and Budget Division

   Fire Department

   City Development Department

To access the Proposed 2016/17 Budget, click here.

The complete Proposed Annual Budget 2016/17 is available for viewing at the City Clerk's Office and the Public Library.

DELIVERED APR 07 2016

City Clerk's Use

Item No: 2

Meeting: 4/12/16

CITY OF Sterling Heights

InnovatingLiving

Business of the City Council
Sterling Heights, Michigan

AGENDA STATEMENT

OMB AS03 Rev. 11/04

Item Title: To introduce the fiscal year 2016/17 Appropriations Ordinance

Submitted By: Office of City Management

Contact Person/Telephone: Mark D. Vanderpool, City Manager, 446-2301

Administration (initial as applicable)

		Attachments			
MC	City Clerk	___	Resolution	___	Minutes
BB	Finance & Budget Director	x	Ordinance	___	Plan/Map
	City Attorney (as to legal form)	___	Contract	___	Other
	City Manager				

☐ Check box if this agenda item requires billing\revenue collection (fees, etc.) by Treasury Office

Executive Summary

- **This action should be taken at the conclusion of the budget presentation.**
- The City Charter requires that prior to April 1st, the City Manager submit to the City Council a proposed operating budget for the fiscal year commencing the following July 1st. The budget was submitted to the City Council on March 24, 2016.
- Included in the 2016/17 proposed budget is the Appropriations Ordinance (pages 376-403). This ordinance is the legislative vehicle that allows for the expenditure of funds throughout the City and sets the property tax millage rate to fund those expenditures beginning July 1, 2016.
- At this time, the Appropriations Ordinance should be introduced as the first step required by the City Charter for adoption. During the budget hearing process, the City Council may make changes to the proposed budget. These changes will be reflected in the final amended Appropriations Ordinance which is scheduled to be adopted at the May 4, 2016 City Council meeting.
- The City's proposed 2016/17 budget document is available for public inspection at the City Clerk's office, Library, and on the City's web-site, www.sterling-heights.net.

Suggested Action:

MOVED BY: **SECONDED BY:**

RESOLVED, to introduce the Appropriations Ordinance for the 2016/17 fiscal year.

CITY OF STERLING HEIGHTS
MACOMB COUNTY, MICHIGAN
ORDINANCE NO. _____

AN ORDINANCE TO PROVIDE FOR THE GENERAL APPROPRIATIONS OF THE CITY, AND SETTING FORTH THE AMOUNTS APPROPRIATED TO DEFRAY THE EXPENDITURES AND SETTING FORTH A STATEMENT OF ESTIMATED REVENUES, BY SOURCE, IN EACH FUND; TO ADOPT THE CITY'S BUDGETS FOR THE FISCAL YEAR 2016/17; TO ADOPT THE FEE SCHEDULE FOR PUBLIC RECORDS AND SERVICES FOR THE FISCAL YEAR 2016/17; AND TO ADOPT WATER AND SEWAGE DISPOSAL RATES FOR THE FISCAL YEAR 2016/17.

THE CITY OF STERLING HEIGHTS ORDAINS:

ARTICLE I

TITLE

This ordinance shall constitute the "ANNUAL APPROPRIATIONS ORDINANCE" in accordance with Section 9.14 of the City Charter, the "GENERAL APPROPRIATIONS ACT" in accordance with the Michigan Uniform Budgeting and Accounting Act, MCL 141.436 and the "SPECIAL APPROPRIATIONS ACT" pursuant to Public Act 493 of 2000.

ARTICLE II

The following is an estimate of revenues, by source, in each fund and an appropriation of monies as authorized by law, as may be needed or deemed necessary to defray all expenses and liabilities of the City as specified for the corporate purposes and objects of the City for the fiscal year July 1, 2016 through June 30, 2017. The City Council does hereby adopt, by budgetary center, the following General Fund and Special Revenue Funds budgets for 2016/17.

Sec. 2.01

GENERAL FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Net General Tax Revenue	$39,403,810	
Licenses and Permits	2,095,000	
State and Local Returns	14,058,580	
Fines and Forfeitures	2,690,000	
Charges for Services	10,011,620	
Other Revenue	2,853,840	
Cable Revenue	2,625,000	
Use of Fund Balance	0	
Total General Revenue		73,737,850
Refuse Tax Revenue	4,650,190	
Police & Fire Pension Tax Revenue	7,994,750	
Safe Streets Tax Revenue	7,012,270	
Total Other Tax Revenue		19,657,210
Total Revenues		90,868,260
OTHER FINANCING SOURCES		
Transfers In	0	
Total Other Financing Sources		0
Total Revenues & Other Financing Sources		**$93,395,060**

and does hereby designate $39,413,810 to be raised by 9.5074 mills tax levied for General Purposes on the assessed valuation of all real and personal property subject to taxation in the City,

and does hereby designate $7,994,750 to be raised by 1.9382 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of meeting appropriations for fire and police pension purposes, as authorized by MCL 38.551, et. seq.,

and does hereby designate $4,650,190 to be raised by 1.1274 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of the collection and removal of garbage and trash of the City as authorized by MCL 123.261, et. seq.,

and does hereby designate $7,012,270 to be raised by 1.7000 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of providing revenue for police and fire protection as authorized by the electors of the City in approving the Safe Streets Proposal in 2013, et. seq.,

and directs the Treasurer to add a collection fee of one-half (1/2) percent per month to all taxes, charges and assessments paid after September 1, and further, upon all taxes, charges and assessments returned to the County Treasurer upon any delinquent tax roll, a charge of three percent (3%) shall be added and the same shall be collected by the County Treasurer in like manner as and together with the taxes, charges and assessments so returned.

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES		
City Administration Department	$7,086,610	
Public Library Department	2,631,170	
Parks & Recreation Department	1,957,950	
Police Department	34,775,200	
Fire Department	17,326,250	
Public Works Department	6,578,470	
Refuse Collection	4,675,190	
City Development Department	5,625,560	
Community Relations Department	1,091,080	
41-A District Court	3,271,140	
General Expenditures	1,238,270	
Contribution to Fund Balance	1,142,670	
Total Expenditures		87,399,560
OTHER FINANCING USES		
Transfers Out	5,995,500	
Total Other Financing Uses		5,995,500
Total General Fund		**$93,395,060**

Sec. 2.02

WATER & SEWER OPERATING FUND:

OPERATING REVENUES		
Operating Revenues	$46,882,890	
Use of Net Assets	391,620	
Total Operating Revenues		**$47,274,510**
OPERATING EXPENSES		
Administration	$4,099,270	
Water Distribution	18,038,510	
Sewage Collection	25,136,730	
Total Water & Sewer Operating Fund		**$47,274,510**

and does hereby designate the rates to be charged for water and sewage disposal services to be as follows for all bills rendered on or after July 1, 2016.

WATER RATES

Consumption Charges Per Billing Period:	Rate Per Thousand Cubic Ft.
First 3,000 cubic feet or less	$22.67
All over 3,000 cubic feet	28.34

Fixed GLWA fee (single-family residential customers)	$5.00
Fixed GLWA fee (all other customers)	7.00

Meter Charges Per Billing Period

1 ½″	4.90
2″	12.69
3″	23.28
4″	30.54
6″	48.32
8″	76.95
10″	101.07
16″	115.50

SEWER RATES

This charge shall be based on the amount of water used per billing period:	Rate Per Thousand Cubic Ft.
Per 1,000 cubic feet	$39.92

Fixed Macomb County fee (single-family residential customers)	$6.25
Fixed Macomb County fee (all other customers)	9.00

BILLING

Bills for water and sewer service shall be rendered periodically as set forth in this article. The billing period for single-family residential customers is quarterly, all other customers are billed monthly. All bills shall be due and payable twenty (20) days from the date thereon. A penalty of six percent (6%) of the amount of the unpaid portion of each current bill shall be added to each bill not paid on or before the due date. An additional penalty of seventeen percent (17%) of the total of the unpaid balance and the six percent (6%) penalty shall be added at the time the delinquent bill is entered upon the tax roll, pursuant to section 35-6 (a) of the Sterling Heights City Code. The City shall establish a minimum water and sewer bill, which shall be based on 900 cubic feet of water usage per billing cycle. There will be an $80.00 charge per bill for sewer only customers.

For all single-family residential customers of both water and sewer services from the City, the charges billed during the months of September, October, and November shall be reduced by twenty-five percent (25%) of the combined use charge for both water and sewer usage, as specified in this ordinance; provided, however, no customer shall have the charges reduced by an amount more than $26.00 during the quarterly period billed during the months of September, October, and November.

For all customers who are not single-family residential customers and have both water and sewer services from the City, the charges billed during the months of July, August, and September shall be reduced by twenty-five percent (25%) of the combined use charge for both water and sewer usage, as specified in this ordinance; provided, however, no customer shall have the charges reduced by an amount more than $8.67 during the monthly period billed during the month of July, $8.67 during the month of August, and $8.66 during the month of September.

Sec. 2.03

MAJOR ROAD FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Fund Balance	$869,070	
Federal Grants	0	
State Sources	7,131,000	
Other Revenue	168,000	
Total Revenues		8,168,070
OTHER FINANCING SOURCES		
Transfer from General Fund	500,000	
Total Other Financing Sources		500,000
Total Revenues & Other Financing Sources		**$8,668,070**

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES		
Administration Expenses	$131,070	
Major Street Maintenance	2,637,000	
Major Street Improvements	2,900,000	
Contribution to Fund Balance	0	
Total Expenditures		5,668,070
OTHER FINANCING USES		
Transfer to Road Bond Debt Retirement Fund	2,000,000	
Transfer to Local Road Fund	1,000,000	
Total Other Financing Uses		3,000,000
Total Major Road Fund		**$8,668,070**

Sec. 2.04

LOCAL ROAD FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Net Property Taxes	$3,301,200	
State Sources	2,776,000	
Charges for Services	36,000	
Other Revenue	10,470	
Total Revenues		6,123,670
OTHER FINANCING SOURCES		
Transfer from General Fund	400,000	
Transfer from Major Road Fund	1,000,000	
Total Other Financing Sources		1,400,000
Total Revenues & Other Financing Sources		**$7,523,670**

and does hereby designate $3,300,000 to be raised by 0.8000 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City for the purpose of providing revenue for local street improvements as authorized by the electors of the City in approving the Safe Streets Proposal in 2013.

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES		
Administration Expenses	$155,070	
Local Street Maintenance	1,848,000	
Local Street Improvements	4,794,000	
Contribution to Fund Balance	726,600	
Total Expenditures		7,523,670
OTHER FINANCING USES		
Transfer to Road Bond Debt Retirement Fund	0	
Total Other Financing Uses		0
Total Local Road Fund		**$7,523,670**

Sec. 2.05

LAND & WATER CONSERVATION FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Fund Balance	$487,400	
Federal & State Sources	0	
Other Revenue	2,600	
Total Revenues		490,000
OTHER FINANCING SOURCES		
Transfer from General Fund	240,000	
Total Other Financing Sources		240,000
Total Revenues & Other Financing Sources		**$730,000**
EXPENDITURES		
Land Acquisition	$65,000	
Land Improvements	665,000	
Total Land & Water Conservation Fund		**$730,000**

Sec. 2.06

PUBLIC SAFETY FORFEITURE FUND BUDGET:

REVENUES		
Fund Balance	$154,650	
Federal Forfeitures	0	
Treasury Forfeitures	0	
State Forfeitures	1,000	
Gambling Forfeitures	0	
Operating While Intoxicated Forfeitures	0	
Act 302 Training Funds	30,800	
Interest Income	410	
Total Revenues		**$186,860**
EXPENDITURES		
Federal Forfeitures	$117,320	
Treasury Forfeitures	0	
State Forfeitures	21,240	
Gambling Forfeitures	7,000	
Operating While Intoxicated Forfeitures	10,500	
Act 302 Training Funds	30,800	
Total Public Safety Forfeiture Fund		**$186,860**

Sec. 2.07

COMMUNITY DEVELOPMENT BLOCK GRANT FUND BUDGET:

REVENUES		
Community Development Block Grant	$1,165,780	
Total Revenues		**$1,165,780**
EXPENDITURES		
Administrative Expenses	$157,100	
Books	6,000	
Senior Citizens Home Chore Program	21,000	
Single Parent Education Program	13,000	
Minor Home Repair	26,000	
Handicapped Recreation Program	19,000	
Housing Rehabilitation Program	210,000	
Contributions to Non-Profit Organizations	51,970	
Capital & Other Improvements	661,710	
Total Community Development Block Grant Fund		**$1,165,780**

Sec. 2.08

CORRIDOR IMPROVEMENT AUTHORITY FUND:

REVENUES & OTHER FINANCING SOURCES		
REVENUES		
Property Taxes	$25,170	
Federal Grants	0	
Other Revenue	100	
Total Revenues		25,270
OTHER FINANCING SOURCES		
Transfer from General Fund	0	
Total Other Financing Sources		0
Total Revenues & Other Financing Sources		**$25,270**
EXPENDITURES		
Miscellaneous	$0	
Contribution to Fund Balance	25,270	
Total Corridor Improvement Authority Fund		**$25,270**

Sec. 2.09

ECONOMIC DEVELOPMENT CORPORATION FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES		
REVENUES		
Funding from General Government	$300,000	
Other Revenue	2,150	
Total Revenues		302,150
OTHER FINANCING SOURCES		
Transfer from General Fund	0	
Total Other Financing Sources		0
Total Revenues & Other Financing Sources		**$302,150**

EXPENDITURES		
Miscellaneous	$0	
Contribution to Fund Balance	302,150	
Total Economic Development Corporation Fund		**$302,150**

Sec. 2.10

BROWNFIELD REDEVELOPMENT AUTHORITY FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES		
REVENUES		
Property Taxes	$87,600	
Charges for Services	0	
Other Revenue	1,300	
Total Revenues		88,900
OTHER FINANCING SOURCES		
Transfer from General Fund	0	
Total Other Financing Sources		0
Total Revenues & Other Financing Sources		**$88,900**
EXPENDITURES & OTHER FINANCING USES		
EXPENDITURES		
Miscellaneous	$0	
Contribution to Fund Balance	88,900	
Total Expenditures		88,900
OTHER FINANCING USES		
Transfer to General Fund	0	
Total Other Financing Uses		0
Total Brownfield Redevelopment Authority Fund		**$88,900**

Sec. 2.11

LOCAL DEVELOPMENT FINANCE AUTHORITY FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES		
REVENUES		
Federal Grants	$0	
Property Taxes	862,900	
Other Revenue	141,350	
Total Revenues		1,004,250
OTHER FINANCING SOURCES		
Transfer from General Fund	0	
Total Other Financing Sources		0
Total Revenues & Other Financing Sources		**$1,004,250**
EXPENDITURES		
Incubator Renovations	$0	
Incubator Operations	824,750	
SmartZone Improvements	1,000	
Contribution to Fund Balance	178,500	
Total Local Development Finance Authority Fund		**$1,004,250**

Sec. 2.12

GENERAL DRAIN FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Net Drain Tax Revenue	($900)	
Delinquents & Penalties	800	
Other Revenue	100	
Total Revenues		0
OTHER FINANCING SOURCES		
Bond Proceeds – Refunding	0	
Total Other Financing Sources		0
Total Revenues & Other Financing Sources		**$0**
EXPENDITURES		
Other Charges	$0	
Principal	0	
Interest	0	
Total Drain Fund		**$0**

Sec. 2.13

VOTED TAX GENERAL OBLIGATION DEBT FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Delinquents & Penalties	$1,050	
Other Revenue	450	
Federal & State Sources	19,100	
Net Proposal F Tax Revenue	463,880	
Total Revenues		484,480
OTHER FINANCING SOURCES		
Transfer from General Fund	0	
Total Other Financing Sources		0
Total Revenues & Other Financing Sources		**$484,480**

and does hereby designate $465,380 to be raised by 0.1128 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of meeting appropriations for public improvement debt service as authorized by the electors of the City in approving Proposal F in 2006.

EXPENDITURES		
Proposal F Expenditures	$484,480	
Total Voted Tax General Obligation Debt Fund		**$484,480**

Sec. 2.14

ROAD BOND DEBT RETIREMENT FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Special Assessment Revenue	$145,450	
Interest Income	91,340	
Federal Interest Rebates	31,340	
Total Revenues		268,130
OTHER FINANCING SOURCES		
Transfer from Major Road Fund	2,000,000	
Transfer from Road Bond Construction Fund	0	
Total Other Financing Sources		2,000,000
Total Revenues & Other Financing Sources		**$2,268,130**
EXPENDITURES		
Principal	$1,625,000	
Interest	590,760	
Other Fees	1,350	
Contribution to Fund Balance	51,020	
Total Road Bond Debt Retirement Fund		**$2,268,130**

Sec. 2.15

LIMITED TAX GENERAL OBLIGATION DEBT FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Other Revenue	$0	
Total Revenues		0
OTHER FINANCING SOURCES		
Transfer from General Fund	356,080	
Total Other Financing Sources		356,080
Total Revenues & Other Financing Sources		**$356,080**
EXPENDITURES		
Principal	$305,000	
Interest	50,850	
Other Fees	230	
Total Limited Tax General Obligation Debt Fund		**$356,080**

Sec. 2.16

CAPITAL PROJECTS FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Fund Balance	$0	
State & Local Returns	0	
Other Revenue	276,120	
Total Revenues		276,120
OTHER FINANCING SOURCES		
Transfer from General Fund	4,499,420	
Total Other Financing Sources		4,499,420
Total Revenues & Other Financing Sources		**$4,775,540**
EXPENDITURES		
Capital Equipment	$823,420	
Capital Vehicles	1,716,700	
Capital Projects	1,659,300	
Contribution to Fund Balance	576,120	
Total Capital Projects Fund		**$4,775,540**

Sec. 2.17

ROAD BOND CONSTRUCTION FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES		
Fund Balance	$0	
Other Revenue	5,000	
Federal Grants	3,080,000	
Total Revenues		3,085,000
OTHER FINANCING SOURCES		
Proceeds from Long-Term Debt	1,795,000	
Transfer from Major Road Fund	0	
Total Other Financing Sources		1,795,000
Total Revenues & Other Financing Sources		**$4,880,000**

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES		
Construction	$4,880,000	
Total Expenditures		4,880,000
OTHER FINANCING USES		
Transfer to Major Road Fund	0	
Total Other Financing Uses		0
Total Road Bond Construction Fund		**$4,880,000**

ARTICLE III

The City Council adopts the following fee schedule for public records and services provided by the City of Sterling Heights for the fiscal year July 1, 2016 through June 30, 2017. Any parts of resolutions and ordinances in conflict with this article are repealed. This article is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this article and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.

Fees for public records not set forth in this article, or in any other resolution, ordinance, or law, shall be set by the City Manager in accordance with Act 442 of the Public Acts of 1976, as amended. Fees for public services not specifically set forth in this article or in any other resolution, ordinance, or law may be established by the City Manager, who shall promptly notify the City Council in writing of each of them. The City Manager shall establish fees for public services based upon the cost of providing the public service.

Sec. 3.01

ASSESSING OFFICE:

Lot Splits	560.00
Lot Combinations	460.00
Processing Labels (per page)	1.35
Resident Field Sheet Fee	2.00
Apartment Listing (Names/Sidwells/Assessments)	65.00
Shopping Center List	65.00
Section or Subdivision Listing (per page)	1.00
Assessing, Board of Review, & Sales Information (first page)	2.00
Additional Pages	0.30
Plat Map	135.00
Custom Assessment Information Report	55.00
IFEC Extension Application Fee	585.00
IFEC Request for Extension to Complete Project Application Fee	585.00
IFEC Request for Revision of Final Project Cost Application Fee	585.00
Application to Establish a Speculative Building Designation Fee	585.00
Tax Hardship Income Limits:	
1 Person	14,250.00
2 Person	16,250.00
3 Person	20,090.00
4 Person	24,250.00
5 Person	28,410.00
6 Person	32,570.00
7 Person	36,730.00
8 Person	40,890.00
Each Additional Person	4,160.00

Sec. 3.02

BUILDING OFFICE:

Fence Permit	39.00
Fence Permit – Masonry, Separation	118.00
Board of Code Appeals	231.00
Reestablish Expired Permit Fee	68.00
Overtime Inspections, Each Hour (4 hour minimum)	91.00
Special Inspections, Each Trade (Residential)	52.00
Special Inspections, Each Trade (Commercial)	74.00
Building Code Publication	Cost + 14.00 Administration fee
Building Moving Permit	303.00
Municipal Civil Infraction:	
Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third or Subsequent Repeat Offenses	1,500.00

Electrical Work

Application Fee (Non-refundable) 37.00
Permit fee (minimum) 49.00
Electrical Contractor's Registration 27.00
Fire Alarm Contractor's Registration 27.00
Sign Contractor's Registration 27.00
Furnace Wiring 28.00
Air Conditioner Reconnect 28.00
Circuits: Each (new or extended) 22.00
Fixtures: Each 25 ..... 22.00
Motors, Power, Heating Units, Furnaces, Transformers:
- Each ¼ to 10 HP 28.00
- Each 11 to 30 HP 33.00
- Each 31 to 50 HP 38.00
- Each 51 to 60 HP 44.00
- Each 61 and over 58.00

Feeders (Conduit, Wireways, Bus Ducts, Cables):
- Each 100 ft. (or less) 51.00

Refrigeration Units:
- Air Conditioning (residential) 28.00
- Interruptible Service 28.00
- Air Conditioning (commercial):
- Up to 5 Tons 33.00
- 5 to 40 Tons 51.00
- Over 40 Tons 76.00

Electric Ranges, Ovens, Dryers, Water Heaters, X-Ray Equipment:
- Each unit of type 28.00

Swimming Pools/Hot Tubs (all) 57.00
Service (Lights, Heat, and Power):
- 100 Ampere or less 28.00
- 101 to 500 Ampere 38.00
- 501 to 900 Ampere 51.00
- 900 Ampere or more 63.00

Signs:
- Sign Circuit 44.00
- Sign Tag Inspection 66.00
- Sign Connection 71.00

General Repair & Alterations (per hour or fraction thereof) 59.00
Generator Connection 51.00
Motion Picture Apparatus 51.00
Special Inspections not specifically covered:
- Festivals 134.00
- Carnivals 134.00
- Circuses 134.00
- Shop Inspection 75.00
- Theatrical Road Show 75.00
- Christmas Tree Lot 75.00

Temporary Wiring:
- Display Area (Sq. Ft.):
- Up to 100,000 sq. ft. 68.00
- Over 100,000 to 200,000 sq. ft. 126.00
- Over 200,000 to 300,000 sq. ft. 151.00
- Over 300,000 to 400,000 sq. ft. 223.00
- Over 400,000 sq. ft. 298.00

Outline Tubing – Connection or Tag Inspection:
- Each 100 feet 75.00

Mobile Home and Trailer Park Inspections (minimum) 52.00
Fire Alarm Inspection (minimum) 72.00
- Plan Review Fee 99.00
- Manual Pull Station 13.00
- A/V, Strobe, Voice Speaker 13.00
- Water Flow/Tamper Switch 13.00

Heat or Smoke Detector 13.00
Flame, Duct Detector 13.00
Auxiliary Panel 13.00
Electric Door Release 13.00
Elevator Recall Status 13.00
Fire Alarm Circuit 21.00
Alterations to existing system 59.00
Reinspection Fee 59.00
Miscellaneous Fire Alarm Fee 59.00

Plumbing Work
Application Fee (Non-refundable) 41.00
Permit Fee (minimum) 49.00
Plumber's Registration 1.00
Journeyman Plumber's Registration 0.50
Fixture Inspection: (New and Replacement)
New Installation (minimum) 49.00
New Stack or Stack Alteration 19.00
Air Admittance Valve 19.00
Roof conductor 19.00
Sump or interceptor 19.00
Backflow preventor 19.00
Pump or Water Lift 19.00
Hose connection (sillcocks) 19.00
Water treatment device 19.00
Water closets 19.00
Shower traps 19.00
Baths 19.00
Water heater 33.00
Tankless water heater 33.00
Basement Waterproofing 49.00
Sinks (any description) 19.00
Lavatories 19.00
Laundry trays 19.00
Floor drains 19.00
Ice Maker 19.00
Back Water Valve 19.00
Thermal Expansion Tank 19.00
Bidet 19.00
Dental Chair 19.00
Grease or Oil Interceptor 19.00
Drinking fountains 19.00
Soda fountains/bars 19.00
Waste opening 19.00
Humidifiers 19.00
Food waste grinders 19.00
Dishwashers 19.00
Urinals 19.00
Whirlpools 38.00
Lawn Sprinkler Systems 44.00
All other fixtures not mentioned 19.00
Reinspection Fee 59.00
Special Equipment (automatic laundry, humidifier, beverage vending machine, vacuum systems, nitrous oxide, oxygen, nitrogen, medical air):
Automatic Machines (minimum) 33.00
Each additional 19.00
Building Sewer Connection – sump connection 51.00
Drains:
Storm drains to catch basin for main storm sewer 298.00
Lines less than 4" in diameter 29.00
Lines less than 6" in diameter 34.00
Lines less than 8" in diameter 45.00

Lines less than 10″ in diameter 59.00
Lines less than 12″ in diameter 75.00
Lines less than 14″ in diameter 89.00
Lines less than 16″ in diameter 105.00
Lines less than 18″ in diameter 120.00
Lines exceeding 18″ in diameter (per inch) 17.00

Water Distribution System:
¾″ 23.00
1″ 34.00
1 ¼″ 39.00
1 ½″ 52.00
2″ 68.00
2 ½″ 98.00
3″ 112.00
4″ 126.00
Exceeding 4″ 150.00
Replace piping, no increase in size 39.00

Mechanical Work

Application Fee (Non-refundable) 37.00
Permit Fee (minimum) 49.00
License/Registration 15.00
Gas-Fired Equipment; Oil Burners; New or Replacement –
Burners with input:
up to 75,000 ..... 51.00
75,001 to 500,000 ..... 58.00
500,001 – 1,000,000 ..... 102.00
1,000,001 – 2,000,000 ..... 116.00
2,000,001 – 3,000,000 ..... 145.00
over 3,000,000 ..... 174.00

Air Handlers:
Up to 2,000 CFM 51.00
Over 2,000 CFM 102.00

Duct Work 51.00
Hydronic Piping 59.00
Gas Piping:
Mains up to 2″ 44.00
Mains 2 ½″ to 4″ 58.00
Mains over 4″ 72.00
Each Opening off of Main 16.00

Factory Built Chimneys:
Up to 8″ 22.00
9″ to 12″ 33.00
Over 12″ 44.00

Pre-Fab Fireplace 58.00
Flue Liner 38.00
Exhaust Fans:
Up to 400 cfm 17.00
401 cfm to 1,000 cfm 22.00
1,001 cfm to 4,000 cfm 33.00
Over 4,000 cfm 44.00

Dryer Vents 22.00
Kitchen Hood and Duct (UL300/FM200) 52.00
Spray Booth Hood and Duct 52.00
Alterations to existing installations 59.00
Alterations to existing boilers 59.00
Reinspection Fee 59.00
Refrigeration Systems –
Self Contained:
2 Tons or Less, each 44.00
Over 2 to 5 Tons, each 51.00
Alterations to each system 59.00

Remote Systems:
5 Tons or Less, each 51.00
Over 5 to 50 Tons, each 72.00
Over 50 Tons, each 116.00
Alterations to each system 59.00
Cooling Towers 72.00
Stand Pipes and Fire Suppression:
Riser pipe up to 4" diameter 45.00
Riser pipe up to 6" diameter 75.00
Riser pipe up to 8" diameter 105.00
Riser pipe 8" or more diameter 223.00
Each suppression opening (each head of the system) 5.50
Alteration to existing system 59.00
Flammable and Bulk Storage Tanks:
Tanks under 500 Gallons 51.00
Tanks under 5,000 Gallons 66.00
Tanks under 20,000 Gallons 87.00
Tanks under 50,000 Gallons 102.00
Tanks under 200,000 Gallons 116.00
Tanks over 200,000 Gallons 217.00

Buildings
Application Fee (Non-refundable) 37.00
Plan Review Deposits (Non-refundable):
Single Family Residential 560.00
Commercial Alteration 223.00
New Commercial/Industrial Building 1,115.00
Commercial/Industrial Addition 560.00
Building Permit Fees (all use groups):
Valuation to $1,000 ..... 57.00
Valuation $1,001 to $10,000 ..... 57.00 + 15.00 per 1,000.00 over 1,000.00
Valuation $10,001 to $100,000 ..... 226.00 + 6.00 per 1,000.00 over 10,000.00
Valuation $100,001 to $500,000 ..... 952.00 + 6.00 per 1,000.00 over 100,000.00
Valuation $500,001 and over ..... 4,130.00 + 6.00 per 1,000.00 over 500,000.00
Residential Bond (5% Retained) 520.00
Temporary C/O Refundable Bond 540.00
Multi-Family Bond (5% Retained) 780.00
Commercial Bond (5% Retained) 1,580.00
Industrial Bond (5% Retained) 3,140.00
Mobile Homes 152.00
Plan Review Fee:
Valuation $0 - $500,000 ..... 0.0040 of valuation but not less than 100.00
Valuation over $500,000 ..... 2,420.00 + 0.0015 of valuation over 500,000.00
Residential Plan Review: If Plan Number is on File 112.00
Additional Expedited Commercial Interior Alteration Plan Review Fee 204.00
Miscellaneous Plan Review 68.00
Misc. Items (concrete, antennas, awnings, sheds, canopies, tents, gazebos, decks, porches, reroofs) 68.00
Pigeon Loft Inspection 68.00
Replacement of Public Sidewalk Section(s) by Abutting Property Owner 37.00
Use Permit (tenant space) 98.00
Fire Repair/Water Repair 236.00
Fire Inspection Fee (New City Businesses) 92.00
Reinspection Fee 59.00
Demolition:.
Plan review and administration base fee ..... 68.00 + 0.10 per square ft.
Swimming Pools:
Above Ground 72.00
Below Ground 145.00
Signs:
Application Fee (non-refundable) 37.00
Plan Review Fee 68.00

Permanent 150.00
Temporary 68.00
Contractor Registration Fee 27.00
Residential Basement Finish 236.00
Residential Interior Finish 236.00
Minor Commercial Alterations under 400 sq. ft. 223.00

Sec. 3.03

CITY ADMINISTRATION:

Amusement Device License:
Types A & B ..... 965.00 + 63.00 per device
Renewal Fee ..... 197.00 + 37.00 per device
Type C 965.00
Renewal Fee 198.00
Attorney Services ..... Attorney fees & costs
Auction Sales License (per day) 25.00
Auctioneer License 58.00
Business Registry License 48.00
Carnival/Festival License ..... 76.00 + 6.00 each booth, ride, etc.
Cigarette Vending Machine License ..... 67.00 + 6.00 each additional machine
Death and Birth Certificate (Non-FOIA) 24.00
Additional Copies (Non-FOIA) 9.00
Dog License:
Newly Acquired Dog - Jan. 1 to Oct. 31 OR License Renewal - Jan. 1 to Mar. 31:
Spayed/Neutered Dog:
1-Year License 8.00
2-Year License 14.00
3-Year License 20.00
Unaltered Dog:
1-Year License 21.00
2-Year License 40.00
3-Year License 59.00
Newly Acquired Dog - Nov. 1 to Dec. 31
Spayed/Neutered Dog:
1-Year License 4.00
Unaltered Dog:
1-Year License 10.50
Newly Acquired Dog - Registering later than 30 days after acquisition:
Additional Late Fee 10.00
License Renewal - After Mar. 31:
Additional Late Fee 10.00
Senior (60+) Owner ..... No charge
Service Dog ..... No charge
Potentially Dangerous Dog Annual License Fee 57.00
Replacement Dog Tag 4.50
Fire Inspection Fee (new City businesses – charged by Building) 92.00
Going Out of Business Sales License 50.00
Renewal Fee 50.00
House Moving License 76.00
Industrial Development District Filing Fee 1,000.00
Industrial Facilities Exemption Certificate Filing Fee 2,100.00
Industrial Facilities Exemption Certificate Application Amendment Fee 1,000.00
Industrial Facilities Exemption Certificate Transfer Fee 1,000.00
New Personal Property Exemption Fee 2,100.00
Junk Yard License 280.00
Medical Marijuana Location Registration Fee 355.00
Mobile Vending License 193.00
Pawnbroker License 500.00
Refuse Collection License ..... 101.00 + 7.00 each truck

Secondhand Goods Merchant Registration Fee 106.00
Snow Removal License 197.00
Solicitor/Peddler License 126.00
Tattoo Permit 580.00
Taxi License (annual fee) ..... 99.00-+ 12.00 per vehicle
Massage Establishment License 665.00
Renewal Fee Massage Establishment License 335.00
Precinct Map 5.00
City Street Map 6.00
Zoning Map 5.00
City Budget 53.00
Municipal Improvement Program 33.00
City Financial Audit 33.00
Collective Bargaining Agreement 6.30
Election Results 9.80
Voter and Business Registry Labels (per page) 1.35
Voter and Business Registry Lists (per computer hour) ..... Payroll + 0.05/page
Voter Data CD 30.00
Liquor License: Class C 2,120.00
Tavern 2,120.00
SDD & SDM 2,120.00
Entertainment and/or Dance Permit 2,120.00
Extended Hours Permit 2,120.00
Shareholder Partial Transfer 1,050.00
Hotel/Motel License 2,120.00
Renewal Fee Hotel/Motel License 1,050.00
Certifications 6.00
Photo Copies – Black & White (Non-FOIA) 2.00
Additional Pages – Black & White (Non-FOIA) 0.30
Photo Copies – Color (Non-FOIA) 2.00
Additional Pages – Color (Non-FOIA) 0.85
Microfilm Copies (per page) (Non-FOIA) 5.60
Recording Fee (formerly Encroachment Fee) 40.00
Notary Fee 10.00
Audio Tape Recordings - prepay minimum (Non-FOIA) 20.00
Fireworks Display Permit 730.00
Close Proximity Pyrotechnic Display Permit 730.00
Sterlingfest Art Fair Applications 230.00
Double Booth Fee 410.00
Corner Booth Additional Charge 30.00
Sterlingfest Art Fair Vendor Jury Fee (Non-Refundable) 17.00
"Taste of the Town" Sterlingfest Booth – Food Cart Vendors 665.00
"Taste of the Town" Sterlingfest Booth - Restaurateurs 1,515.00
DVD Dubs
Resident (Non-FOIA) 27.00
Non-Resident (Non-FOIA) 37.00
Gazebo Rental (per event):
Resident 60.00
Non-Resident 92.00
Gazebo Rental for Photographs Only (per 1 hour rental):
Resident 33.00
Non-Resident 46.00
Upton House Rental – (per 4 hour rental):
Resident 60.00
Non-Resident 92.00

Sterling Heights Magazine Advertisement Fees:
Full Page Ad (Full Color) 1,569.00
Full Page Ad (Two Color) 1,344.00
One-Half Page Ad (Full Color) 897.00
One-Half Page Ad (Two Color) 784.00
One-Fourth Page Ad (Full Color) 506.00

One-Fourth Page Ad (Two Color) 448.00
Business Card Ad (Full Color) 336.00
Business Card Ad (Two Color) 279.00
Name & Phone Number Ad 112.00
Three-Edition Ad Commitment (Minimum) ..... 20% Discount

Environmental Recovery Fee ..... Cost + 25% Administrative Fee

Municipal Civil Infraction:
Each Violation 150.00
First Repeat Offense 375.00
Second Repeat Offense 750.00
Third and Subsequent Repeat Offenses 1,500.00

Municipal Civil Infraction (Failure to Comply with Owner/Keeper of a Potentially Dangerous Dog Requirements):
First Violation 500.00
First Repeat Offense 750.00
Second and Subsequent Repeat Offenses 1,000.00

Municipal Civil Infraction (Failure to License a Dog with the City Clerk):
First Violation 500.00
First Repeat Offense 750.00
Second and Subsequent Repeat Offenses 1,000.00
Reduced Fee if Licensed Prior to Court Appearance 150.00

Sec. 3.04

ECONOMIC DEVELOPMENT OFFICE:

Brownfield Redevelopment Auth./Local Dev. Finance Auth./Corridor Improvement Auth. Fees:
Application Fee (one-time up front) 510.00
Tax Increment Plan Annual Administrative Fee 2,550.00

Sec. 3.05

ENGINEERING OFFICE:

Review Fees:
Site Plan ..... 434.00 + 72.00 per acre + 1.3% of site improvement costs
Multiple Developments ..... 434.00 + 72.00 per acre + 1.3% of site improvement costs
Cluster Developments ..... 434.00 + 72.00 per acre + 1.3% of site improvement costs
Site Condominiums ..... 434.00 + 72.00 per acre + 1.3% of site improvement costs
Subdivisions ..... 1.3% of estimated site improvement costs

Plan Revision Review Fee 92.00

Design Fees:
Construction plans and specifications - *Class 1 ..... 7.0% of construction costs
**Class 2 ..... 8.7% of construction costs
Field engineering and contract administration - *Class 1 ..... 2.4% of construction costs
**Class 2 ..... 2.7% of construction costs

Engineering Bid Packet Fee 48.00

R.O.W. Permits:
Review Fees – Public Improvements ..... 1.3% of construction cost ($50 minimum)
Review Fees – Privately Owned Facility ..... $0.05/linear foot ($50 minimum)
Inspection ..... Payroll +180%

Telecommunications ROW Application Fee 655.00

Staking Fees ..... Payroll + 180%

Inspection Fees:
Site Plan ..... Payroll +180%
Multiple Development ..... Payroll +180%
Cluster Development ..... Payroll +180%
Site Condominiums ..... Payroll +180%
City Construction Projects ..... Payroll +180%
Subdivisions ..... Payroll +180%
Inspections by Consultants ..... Consultant Fee +10%

Private Development Engineering Consultant Fee ..... Consultant Fee +10%
Sidewalk Repair and Gap Programs ..... Cost +20%
Easement Vacations ..... Attorney fee+ 245.00
Easement Encroachments 265.00
Building Number Assignments (per address) 23.00
S.E.S.C. Review Fee for:
Commercial, Industrial, Multi-Family, Subdivision ..... ¼ of 1% of first $500,000.00
..... +⅛ of 1% over $500,000.00 (50.00 minimum)
Single-Family Residential House 71.00
Underground Private Utility ..... 0.05 linear foot (50.00 minimum)
S.E.S.C. Inspection Fees ..... Payroll + 180%
S.E.S.C. Inspection by Consultant ..... Consultant fee +10%
S.E.S.C. Permit Renewal Fee ($50 min.) ..... 10% of Permit Fee
Water & Sewer Permit Revision Review Fee 105.00
Public Services Agreement Execution Fee 34.00
Recording Fee 40.00
Water & Sewer Debt Service Agreement Finance Charge 20%
Document Copying for:
24" x 36" Prints (Xerox 2510 or blueline) ..... 8.00 each
34" x 34" Prints (Xerox 2510 or blueline) ..... 8.00 each
Larger than 34" x 34" (Xerox 2510 or blueline) ..... 8.00 each
Detail Sheets (Mylar) ..... 10.00 each
Topographic Map 36" x 36" (blueline) ..... 43.00 each
Planimetric Map 36" x 36" (blueline) ..... 26.00 each
Overall Watermain Map (blueline) ..... 9.00 each
Overall Sanitary Sewer Map (blueline) ..... 9.00 each
Overall Storm Sewer Map (blueline) ..... 9.00 each
Master Storm Sewer Plan (book form) ..... 50.00 each
Master Watermain Plan (book form) ..... 38.00 each
Master Sanitary Sewer Plan (book form) ..... 38.00 each
Master Road Plan (book form) 1998 HRC ..... 50.00 each
Municipal Civil Infraction for Various Soil Erosion and Sedimentation Control Regulations:
First and Subsequent Repeat Offenses 750.00
Municipal Civil Infraction for Unabated Knowing Violations of City Code Chapter 17:
Each Violation 5,000.00
First Repeat Offense 7,500.00
Second and Subsequent Repeat Offenses 10,000.00
Municipal Civil Infraction for Unabated Knowing Violations After a Notice of Determination:
Each Violation 10,000.00
First Repeat Offense 15,000.00
Second and Subsequent Repeat Offenses 20,000.00

* Class 1 projects include drain enclosures, channel improvements, sanitary sewer, water main, and pavement overlay.

** Class 2 projects include new road construction or reconstruction, bridges, pumping stations, etc.

Sec. 3.06

FIRE DEPARTMENT:

Fire Reports: First Page (Non-FOIA) 12.00
Additional Pages (Non-FOIA) 1.00
Digital Photographs:
5" x 7" Color Print (Non-FOIA) 33.00
8" x 10" Color Print (Non-FOIA) 33.00
8" x 10" Contact Sheet (Non-FOIA) 33.00
Compact Disc (Non-FOIA) 26.00
Burning Permit 205.00
Fireworks Sales Permit 730.00
Fireworks Display Permit 730.00
Close Proximity Pyrotechnic Display Permit 730.00
Board of Code Appeals 245.00

Witnessed Acceptance Test Fee 173.00
Off-Hour Witnessed Acceptance Test Fee (3 hour minimum) 797.00
Each additional hour 266.00
Reinspection Fee for Witnessed Acceptance Test 173.00
Phase I Site Inspection (1 hour minimum) ..... 61.00 + 36.00 per hour
Special Fire Prevention Inspection (festivals, craft shows, carnivals, haunted houses, flea markets)
- Each Inspection 188.00
- Each Re-Inspection 188.00
- Off-Hour Inspection (3 hour minimum) 266.00
  - Each Additional Hour 78.00
- Off-Hour Re-Inspection (3 hour minimum) 266.00
  - Each Additional Hour 78.00

Plan Review Fee 163.00
Resubmitted Plan Review Fee 54.00
Explosive Materials Permit Fee 200.00
Requested Fire Services (Schools, Businesses, Hazmat Incidents, etc.) ..... Cost + 30%
Reinspection Fees:
- First Reinspection ..... No Fee
- Second and Subsequent Reinspections 116.00

False Alarm Fees: (within a 12 month period)
- First Response ..... No Fee
- Second Response 155.00
- Third Response 325.00
- Fourth and Subsequent Responses 655.00

Municipal Civil Infraction:
- First Offense Each Violation 150.00
- First Repeat Offense 375.00
- Second Repeat Offense 750.00
- Third and Subsequent Repeat Offenses 1,500.00

Municipal Civil Infraction for Violation of a Stop Work Order:
- First Offense Each Violation 150.00
- First Repeat Offense 375.00
- Second Repeat Offense 750.00
- Third and Subsequent Repeat Offenses 1,500.00

Sec. 3.07

NEIGHBORHOOD SERVICES:

Administrative Warrant 125.00
Board of Ordinance Nuisance Abatement Appeals 225.00
Board of Ordinance Noxious Weed Appeals 50.00
Single Family Res. Non-Homestead Inspection Fee (biennial) 130.00
Nuisance Abatement Administrative Fee 25%
Nuisance Abatement Agreement Execution Fee ..... Attorney Fee + 25%
Sidewalk Snow Removal Fee ..... Cost + 25% + 59.00
Claimed Signs:
- 16 sq. ft. or less ..... 5.00 each
- 17 – 31 sq. ft. ..... 25.00 each
- 32 sq. ft. and over ..... 120.00 each

Code Enforcement Inspection 58.00
Real Estate Sign Removal Fee ..... Contract Costs + 25% Administration Fee
Municipal Civil Infraction (Residential Parking and Signs):
- Each Violation 100.00
- First Repeat Offense 250.00
- Second and Subsequent Repeat Offenses 500.00

Municipal Civil Infraction for Prohibited Parking during a Snow Emergency:
- Each Violation 25.00
- First Repeat Offense 100.00
- Second and Subsequent Repeat Offenses 125.00

Sec. 3.08

PARKS & RECREATION:

Pavilion Rental:
- Weekday (Resident) 68.00
  - (Non-Resident) 102.00
- Weekend (Resident) 91.00
  - (Non-Resident) 136.00

Picnic Kits:
- Weekday (Resident) 11.00
  - (Non-Resident) 16.00
- Weekend (Resident) 31.00
  - (Non-Resident) 46.00

Nature Center Classes:
- School Field Trips (WCS/UCS Schools) 31.00
  - (All Other Districts per class) 46.00
- Children's Nature Classes (Resident) 8.00
  - (Non-Resident) 12.00
- Scout Badge Classes (Resident) 9.00
  - (Non-Resident) 13.00
- Birthday Parties (Resident) 118.00
  - (Non-Resident) 153.00

Parent & Tot Classes:
- 1 Child Per Family (Resident) 51.00
  - (Non-Resident) 76.00
- 2 Children Per Family (Resident) 57.00
  - (Non-Resident) 86.00

Summer Playground:
- Resident 106.00
- Non-Resident 159.00
- Field Trip Bus Fee (Per Person) 8.00

Special Recreation Dances:
- Pre-Registered (Resident) 7.50
  - (Non-Resident) 10.50
- Registration at the Door (Resident) 9.50
  - (Non-Resident) 13.50
- Staff Registration 1.00
- Prom Dance – Individual (Resident) 17.50
  - (Non-Resident) 26.25

Special Recreation Playgrounds:
- Physically or Otherwise Health Impaired (P.O.H.I.) – Individual (Resident) 159.00
  - (Non-Resident) 239.00
- Physically or Otherwise Health Impaired (P.O.H.I.) – Family (Resident) 268.00
  - (Non-Resident) 402.00
- Mentally Impaired (M.I.) – Individual (Resident) 159.00
  - (Non-Resident) 239.00
- Mentally Impaired (M.I.) – Family (Resident) 268.00
  - (Non-Resident) 402.00

Special Recreation:
- Crafts (Resident) 8.00
  - (Non-Resident) 12.00
- Creative Cooking (Resident) 8.00
  - (Non-Resident) 12.00
- Line Dance Exercise (Resident) 45.00
  - (Non-Resident) 67.00
- Softball – Individual (Resident) 50.00
  - (Non-Resident) 65.00
- Softball – 2nd player - Same Family (Resident) 40.00
  - (Non-Resident) 55.00
- Softball – 3rd player - Same Family (Resident) 30.00
  - (Non-Resident) 45.00

Farmers Market:
- Advanced Pay-Full Season 332.00
- Per-Day Rate 23.00
- Electricity (Additional Fee Per Day) 5.00
- Vendor Alcohol Permit Per Day 5.00
- Vendor Alcohol Permit Full Season 51.00

Coffeehouse Tickets:
- Advance Tickets (Resident) 15.00
  - (Non-Resident) 19.00
- Subscription (Resident) 25.00
  - (Non-Resident) 33.00
- At the Door Sales (Resident) 16.00
  - (Non-Resident) 21.00

Karate:
- Resident 51.00
- Non-Resident 66.00

Yoga/Fitness Classes:
- Resident 43.00
- Non-Resident 56.00

Zumba:
- Resident 61.00
- Non-Resident 79.00

Men's Gym:
- Resident 46.00
- Non-Resident 59.00

Senior Boys Basketball 500.00
Men's Softball 908.00
Co-ed Softball 592.00
Women's Softball 592.00

Ball Field Rental Fees – Seasonal:
- Delia or LWB Park (per field per day):
  - MABF Teams/Church Teams 398.00
  - All Other Users 423.00
  - All Users – Lighted Fields Additional Fee (per day) 63.00
- Jaycee Park (per field per day):
  - MABF Teams/Church Teams 275.00
  - All Other Users 300.00

Ball Field Rental Fees – Daily:
- Delia or LWB Park (per field per day):
  - MABF Teams/Church Teams 69.00
  - All Other Users 79.00
  - All Users – Lighted Fields Additional Fee (per day) 64.00
- Jaycee Park (per field per day):
  - MABF Teams/Church Teams 47.00
  - All Other Users 57.00

Ball Field Request to Groom/Stripe Additional Fee ..... Cost + 25%

Soccer Field Rental Fees (per field per season):
- Travel Clubs:
  - Seasonal 1-3 days/week 570.00
  - Seasonal 4-7 days/week 870.00
- Camp/Other
  - Weekly (one week only) 204.00
  - Daily 85.00

Sand Volleyball League 233.00

Daddy/Daughter Dance:
- Resident Couple 46.00
- Non-Resident Couple 60.00
- Additional Resident Daughter 20.00
- Additional Non-Resident Daughter 25.00

Mother/Son Cookout:
- Resident Couple 18.00
- Non-Resident Couple 24.00

Gymnastics:
One-half Hour Class (Resident) 46.00
(Non-Resident) 69.00
One Hour Class (Resident) 57.00
(Non-Resident) 85.00
Dance:
Fall Session (Resident) 53.00
(Non-Resident) 68.00
Winter/Spring Session (Resident) 85.00
(Non-Resident) 110.00
30 Minute Dance Classes:
Fall Session (Resident) 42.00
(Non-Resident) 54.00
Winter/Spring Session (Resident) 54.00
(Non-Resident) 70.00
Ballroom:
Resident 41.00
Non-Resident 61.00
Senior Center Activities:
Arthritis Exercise (Resident) 5.00
(Non-Resident) 7.00
Exercise (Resident) 6.00
(Non-Resident) 9.00
Golf League (Resident) 17.00
(Non-Resident) 25.00
Line Dance (Resident) 5.00
(Non-Resident) 7.00
Senior News Subscription per year (Resident) 15.00
(Non-Resident) 22.50
Stained Glass Class (Resident) 7.00
(Non-Resident) 10.50
Tai Chi (Resident) 6.00
(Non-Resident) 9.00
Zumba Gold (Resident) 5.00
(Non-Resident) 7.00
Senior Bus Trip:
1 day……(Resident) 8.00
(Non-Resident) 12.00
2-4 days....(Resident) 15.50
(Non-Resident) 23.25
Extended..(Resident) 34.00
(Non-Resident) 51.00
SMART Bus Day Trips (Resident) 4.00
(Non-Resident) 6.00
Senior Activity Fee - per day (Resident) 0.25
(Non-Resident) 0.50
Senior Center Gymnasium Activities:
Track Usage Fee – After Hours (Resident) 1.00
(Non-Resident) 1.50
Gymnasium Usage Fee – After Hours (Resident) 2.00
(Non-Resident) 3.00
Parks and Recreation Plan 9.00

Sec. 3.09

PLANNING:

Special Approval Land Use 580.00
Temporary Use 424.00
Administrative Review 260.00
Temporary Use Vendor License 50.00
Variances to Subdivision Regulations 424.00

Right-of-Way Vacations 640.00
Rezoning Petition:
First Acre 1,805.00
Additional Acre 70.00
Public Hearing Postponements (Petitioner Requested) 47.00
Ordinance Text Amendment 1,805.00
Subdivision Plat 1,415.00
Each lot over 100 lots 9.50
Subdivision Open Space and One-Family Cluster Development 790.00
Tree Preservation – Site Plans and Plats 895.00
Tree Preservation – Single Family Lot (less than one acre) 195.00
Tree Preservation Administrative Fee ..... 25% of landscape plan inspection fees
Tree Preservation Inspection Fee (per inspection/re-inspection) ..... Payroll + 175%
No Tree Affidavit 126.00
Site Plan Review:
First Acre 433.00
Additional Acre 72.00
Site Plan Review by Planning Commission:
First Acre 581.00
Additional Acre 72.00
As Built Revisions 256.00
Master Land Use Report 40.00
Master Land Use Map 12.75
Subdivision Plat Print (per sheet) 12.75
Subordination of Lien 150.00
Zoning Board of Appeals:
Regular Meeting 430.00
Special Meeting 855.00
Zoning Compliance Letter 63.00
Landscape Plan Inspection ..... 25% of site plan fees
Municipal Civil Infraction:
Each Violation 150.00
First Repeat Offense 375.00
Second Repeat Offense 750.00
Third or Subsequent Repeat Offenses 1,500.00

Sec. 3.10

POLICE DEPARTMENT:

Police Reports:
First Page (Non-FOIA) 12.00
Additional Pages (Non-FOIA) 2.00
Clearance Letter 17.00
Noncriminal Fingerprint Card 26.00
Photos: 8″ x 10″ Color (Non-FOIA) 34.00
5″ x 7″ Color (Non-FOIA) 32.00
8″ x 10″ Contact Sheet (Non-FOIA) 32.00
Compact Disc (Non-FOIA) 47.00
Administrative Towing Fees: (Charged to Towing Company)
Inspection of VIN 24.00
Reports on TR-52 Tracking 29.00
Administration and Presence at Auction 600.00
Audio Tape Duplication Fee (Non-FOIA) 43.00
Video Tape, DVD, CD Duplication Fee (Non-FOIA) 47.00
Animal Give-up Fee:
No Euthanasia 40.00
Euthanasia 75.00
Animal Impoundment Fee (Released from Station) 32.00
Macomb County Daily Animal Care Fee 21.00
Animal Trap Rental Fee (per 5 days) 50.00
Animal 10-Day Quarantine Fee 250.00

Rabies Testing:
- Euthanasia Not Required 77.00
- Euthanasia Required 152.00

Treatment Rendered to an Animal ..... Cost
Use of Tranquilizer Equipment 155.00
County Animal Control Officer Fee ..... Cost
Personal Breathalyzer Test (PBT) 25.00
Booking Photo (Non-FOIA) 11.00
Notary Fee for Gun Permits 10.00
Park Alcohol Permit Fee 35.00
Temporary Liquor License Application Fee 35.00
- Outdoor Service Permit 263.00

Requested Police Services (Schools, Businesses, Hazmat Incidents, etc.) ..... Cost + 30%
Towed Vehicle Impound Fee 30.00
Correctable Traffic Violation 10.00
Warrant Fee (All Warrants) 10.00
False Alarm Fees: (within a 12 month period)
- First Response ..... No fee
- Second Response ..... No fee
- Third Response (Residential) 36.00
- Third Response (Non-Residential) 101.00
- Fourth Response (Residential) 68.00
- Fourth Response (Non-Residential) 205.00
- Fifth and Subsequent Responses (Residential) 135.00
- Fifth and Subsequent Responses (Non-Residential) 405.00

Municipal Civil Infraction (including Animal Control Regulations):
- Each Violation 150.00
- First Repeat Offense 375.00
- Second Repeat Offense 750.00
- Third and Subsequent Repeat Offenses 1,500.00

Municipal Civil Infraction for Prohibited Parking during a Snow Emergency:
- Each Violation 25.00
- First Repeat Offense 100.00
- Second and Subsequent Repeat Offenses 125.00

Municipal Civil Infraction for Youth Curfew Violations:
- Each Violation 25.00
- First Repeat Offense 50.00
- Second and Subsequent Repeat Offenses 100.00

Municipal Civil Infraction for Violation of Bicycle Regulations (City Parks):
- Each Violation 10.00
- First Repeat Offense 25.00
- Second and Subsequent Repeat Offenses 50.00

Sec. 3.11

PUBLIC LIBRARY:

Overdue fines (per day):
- Hardcover Books (maximum $15.00) 0.25
- Paperback Books (maximum $5.00) 0.25
- Magazines (maximum $5.00) 0.25
- Audios (maximum $15.00) 0.25
- Compact Discs (maximum $15.00) 0.25
- DVD's (maximum $15.00) 0.25

Replacement Library Card 3.00
Suburban Library Cooperative Non-Resident Library Card 200.00
Black & White Copy/Computer Print 0.10
Color Copy/Computer Print 1.00
Microfilm/Microfiche Print (per copy) 0.20
Internet Use Without Library Card (per day) 4.00
Municipal Civil Infraction:
- Each Violation 75.00
- First Repeat Offense 150.00
- Second or Subsequent Repeat Offenses 300.00

Sec. 3.12

PUBLIC WORKS DEPARTMENT:

Sewer Inspection 105.00
Sewer Tap 1,150.00
Sewer Capital/Unit
- Residential 855.00
- Commercial/Industrial (per 1,000 sq. ft.) 440.00

Sewer Frontage (per front ft.) 71.00
Sewage Disposal Service Only (per billing) 80.00
Residential and Commercial Water Meters:
- ¾″ Remote 395.00
- 1″ Remote 450.00
- 1 ½″ Remote 770.00
- 2″ Compound Remote 2,000.00
- 3″ Compound Remote 3,530.00
- 4″ Compound Remote 4,950.00
- 6″ Compound Remote 7,340.00

Double Check Detector Assembly with Meter:
- 3″ 1,970.00
- 4″ 2,070.00
- 6″ 2,970.00
- 8″ 5,380.00
- 10″ 7,830.00

Water Inspection 105.00
Water Tap
- 1″ 1,090.00
- 1 ½″ 1,490.00
- 2″ 1,740.00
- 3″ 3,490.00
- 4″ 3,770.00
- 6″ 4,310.00
- Additional Charge for 86 ft. wide street:
  - 1″ 350.00
  - 1 ½″ 400.00
  - 2″ 540.00
- Additional Charge for 120 ft. wide street:
  - 1″ 690.00
  - 1 ½″ 890.00
  - 2″ 1,150.00
- Additional Charge for 204 ft. wide street:1,440.00
  - 1″ 1,640.00
  - 1 ½″ 2,090.00
  - 2″ 2,980.00

Water Capital/Unit:
- Residential 670.00
- Commercial/Industrial (per 1,000 sq. ft.) 360.00

Water Frontage (per front ft.) 40.00
Monitor Surcharge ..... per City of Detroit Industrial Waste Control Rate Structure
Water Turn On Fee 91.00
Water Service Fee (avoidable & repeat visits) 91.00
Water Service Abandonment Fee:
- Residential 470.00
- Commercial ..... Contract Costs + 940.00

Sewer Service Abandonment Fee 105.00
Water Service Re-Use Fee
- Residential 470.00
- Commercial ..... Contract Costs + 940.00

Sewer Service Re-Use Fee 105.00
Water Meter Testing Fee 104.00
Water Meter Rescheduling Fee 91.00
Non-Compliance with Back Flow Fee 214.00

Automatic Fixed Network Meter Read Permit 174.00
Final Water Meter Read 35.00
Final Water & Sewer Bill Preparation Fee 14.00
Citizen Water Service Request – after hours 91.00
Public Works Services Provided ..... Cost + 25%
Water Meter Removal/Reinstallation for common area irrigation system 199.00
Landlord/Tenant Affidavit Filing Fee 155.00
Fire Hydrant Rental – Payable by City 26.50
Private Use of Fire Hydrant:
Per Hydrant ..... 110.00 per month + 330.00 water usage deposit
Bypass Inspection Fee ..... Back bill + 140.00
Common Area Irrigation System Permit 390.00
Planting of tree in right-of-way 205.00
Culvert installation permit 94.00
Ditch enclosure permit 94.00
Monitoring well installation permit 450.00
Sewer connection to discharge treated ground water 450.00
Cutting of noxious weeds ..... Contract costs + 60% administrative fee + 34.00 fine
Special Pickup/Additional Refuse Collection ..... Contract costs + 25% administrative fee
Refuse Collection Fees (Schools) ..... Contract costs
Refuse Collection Fees (Mobile Home Parks and Apartment Complexes) ..... Contract costs
..... + 5% administrative fee – refuse taxes paid
Curbside Recycling License (min. $1,500/year) ..... 1% of program revenue based upon previous year
Debris Removal Fee ..... Contract Costs + 25% administrative fee
Tree Branch Chipping Fee 65.00
Fleet Services Requested by Other Cities ..... Cost + 30%
Municipal Civil Infraction:
Each Violation 150.00
First Repeat Offense 375.00
Second Repeat Offense 750.00
Third and Subsequent Repeat Offenses 1,500.00
Municipal Civil Infraction for Trash Placed at Curb Outside of Permitted Hours:
Each Violation 25.00
First Repeat Offense 50.00
Second and Subsequent Repeat Offenses 100.00
Municipal Civil Infraction for Violation of a Mandatory Water Restriction:
Each Violation 25.00
First Repeat Offense 50.00
Second and Subsequent Repeat Offenses 100.00
Municipal Civil Infraction for Raking Leaves Into Street:
Each Violation 25.00
First Repeat Offense 50.00
Second and Subsequent Repeat Offenses 100.00

Sec. 3.13

TREASURY OFFICE:

Bounced Check Fee 30.00
Delinquent Bill to Tax Roll Penalty (excluding Water & Sewer) 17%
Late Payment Penalty 6%
Penalty Assessment on Delinquent Taxes 3%
Attorney Review Fee for Liens or Discharges 79.00
Subordination of Lien 510.00
Annual Lien Penalty ..... 6% + lien filing costs
O.U.I.L./O.U.I.D. ..... 325.00 + additional reimbursements
Property Tax Administration Fee (P.T.A.F.) 1%
Municipal Civil Infraction for Failure to Pay Police or Fire False Alarm Invoices:
Each Violation 150.00
First Repeat Offense 375.00
Second Repeat Offense 750.00
Third and Subsequent Repeat Offenses 1,500.00

ARTICLE IV

The City Manager is hereby authorized to make transfers within the budgetary centers established in this ordinance but all transfers between budgetary centers, contingencies, reserves, and fund balances shall be made only by further action of the City Council pursuant to law; the City Manager is hereby authorized to sign letters of severance after notifying the City Council and establish City programs which are a de minimis, but necessary expenditure for the benefit of the recipient employee and funded through appropriations in this ordinance; the City Manager is hereby authorized to release bidding documents for those capital items and recurring commodities expressly authorized within appropriations in this ordinance for public review by the City Council following receipt of bids.

ARTICLE V

SEVERABILITY

If any clause, sentence, paragraph, or part of this ordinance, or the application thereof to any person or circumstance, shall for any reason be adjudged by any Court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair, or invalidate the remainder of this ordinance and the application of such provision to other persons or circumstances, but shall be confined in its operation to the clause, sentence, paragraph, or part thereof directly involved in the controversy in which such judgment shall have been rendered and to the person or circumstances involved. It is hereby declared to be the legislative intent of this body that the ordinance would have been adopted had such invalid provision not been included.

ARTICLE VI

EFFECTIVE DATE

This ordinance shall become effective upon publication.

AYES:_____

NAYES:_____

ABSENT:_____

_____
City of Sterling Heights
City Clerk

REPORT ON THE CITY COUNCIL MEETING
OF TUESDAY, APRIL 12, 2016

Mayor Michael C. Taylor called the meeting to order at 6:30 p.m.

Council Members present at roll call: Deanna Koski, Joseph V. Romano, Maria G. Schmidt, Nate Shannon, Doug Skrzyniarz, Michael C. Taylor, Barbara A. Ziarko.

Moved: Koski Seconded: Romano

RESOLVED, to approve the Agenda, as presented.

The motion carried. 7/0.

Agenda Item #2 Moved: Romano Seconded: Taylor

RESOLVED, to introduce the Appropriations Ordinance for the 2016/17 fiscal year.

The motion carried. 7/0.

Adjourn Moved: Ziarko Seconded: Romano

RESOLVED, to adjourn the meeting. The meeting was adjourned at 8:14 p.m.

The motion carried. 7/0.

THIS IS A SUMMARY OF ACTIONS TAKEN AT THE CITY COUNCIL MEETING. THE OFFICIAL MINUTES WILL BE POSTED TO THE WEBSITE, AT WWW.STERLING-HEIGHTS.NET, WHEN THEY ARE APPROVED.

Clerk of the Council