

Library Board of Trustees  
Minutes of Meeting  
March 21, 2016  
Sterling Heights Public Library  
40255 Dodge Park, Sterling Heights, MI 48313  
586-446-2665

- I. Call to Order  
Meeting was called to order by Tammy Turgeon at 5:30 p.m.
- II. Roll Call  
Members Present: Josephine Berthet, Dave Brown, Chris Frezza, June Hughes, Stacy Ziarko  
Members Absent: none
- III. Approval of Agenda  
Turgeon asked to add item X.D. Election of Chairperson. Frezza made a motion to approve the Agenda as amended, seconded by Berthet. Motion carried.
- IV. Approval of Minutes  
Hughes made a motion to approve the minutes of the meeting on January 25, 2016, seconded by Frezza. Motion carried.
- V. Communication from Citizens  
None
- VI. Monthly Reports, Statistics, and Correspondence
  - A. Building-Wide Stats – FY2015 / FY2016  
Board reviewed statistics. Circulation and Reference statistics are up in February compared to last February. The warmer weather and being open on Sundays are both contributing factors. Room Usage is also up.
  - B. Monthly Issues – January and February 2016  
Board reviewed the monthly issues reports.
  - C. Compliment/Complaint Forms  
Board reviewed compliments. Received compliments for our selection of materials, Lincoln program, Adaptive Storytime program, Puzzle Competition, Travel Photography program, Shake, Rattle & Roll program, and the furniture that was moved into the Youth Services area. Special recognition was received for service provided by Danette Gianino. Board reviewed complaints. Patron requested author events be held (cost is prohibitive). Patron requested an adult coloring group be held (scheduled for this summer). Patron requested easier way to search for current DVDs (list added to front catalog page). Patron upset about no Black History Month program (program on the Underground Railroad is already scheduled for June. Program will be scheduled next year in February).

- VII. Suburban Library Cooperative  
Item is under new business section.
- VIII. Friends of the Library  
A. Bookstore Report  
The bookstore sales for this year are averaging \$925/week. The new shelves in the bookstore are providing more space for patrons to view available items and should increase sales.
- IX. Unfinished Business  
None
- X. New Business  
A. Photograph, Videotaping and Filming Policy Revision  
Update was made to the policy to indicate that patrons can take pictures or videotape in the library as long as they are not disrupting others and are not photographing or videotaping other patrons. Motion to recommend the revised Photograph, Videotaping and Filming Policy was made by Berthet, supported by Ziarko. Motion carried.
- B. Cooperative Brochure/Annual Report  
The Cooperative created a new Annual Report that was distributed to all member libraries' directors and trustees. Any suggestions for information that should be added/included should be given to Tammy.
- C. Reconsideration of Library Materials Request  
Motion to keep the library title in the collection was made by Frezza, supported by Brown. Motion carried.
- XI. Adjourn  
Motion was made by Frezza to adjourn, supported by Ziarko. Motion carried. Meeting adjourned at 6:22 p.m.