

Library Board of Trustees
Minutes of Meeting
May 16, 2016
Sterling Heights Public Library
40255 Dodge Park, Sterling Heights, MI 48313
586-446-2665

- I. Call to Order
Meeting was called to order by Jo Berthet, Chair, at 5:30 p.m.
- II. Roll Call
Members Present: Josephine Berthet, Dave Brown, Chris Frezza, June Hughes
Members Absent: Stacy Ziarko
- III. Approval of Agenda
Brown made a motion to approve the Agenda, seconded by Hughes. Motion carried.
- IV. Approval of Minutes
The minutes that were distributed were missing item X.D. Election of Chairperson. Minutes state: Motion to elect Jo Berthet Chairperson of the Library Board was made by Brown, supported by Hughes. Motion carried. Frezza made a motion to approve the minutes of the meeting on March 21, 2016 as amended, seconded by Brown. Motion carried.
- V. Communication from Citizens
none
- VI. Monthly Reports, Statistics, and Correspondence
 - A. Building-Wide Stats – FY2015 / FY2016
Board reviewed statistics. Circulation, Visits, Room Usage and Reference statistics are all up this fiscal year compared to this time last fiscal year. PC Sessions and Hours of Use are also up this fiscal year. Programming has also done very well.
 - B. Monthly Issues – March and April 2016
Board reviewed the monthly issues reports.
 - C. Compliment/Complaint Forms
Board reviewed compliments. Received compliments for the library itself, the Gadget Guy program (and Chris Frezza who does the program), and the real estate program. Special recognition was received for service provided by Karen Stine and Theresa Betts. Board reviewed complaints. Patron requested a stand up public computer (will ask Friends if they can purchase a stand). Patron indicated new website was a challenge to use. Patron

complained that SLC member libraries should coordinate purchases. (written response sent). Patron complained about non-fiction DVDs being moved to the second floor. (move was made to make room for fiction DVDs and to move like subject area items together).

VII. Suburban Library Cooperative

New PCs were ordered through the Cooperative. They will be installed in June.

VIII. Friends of the Library

A. Bookstore Report

The bookstore sales for this year are comparable to last year. New lighting was added to the section between the new shelving units.

B. Friends Quarterly Treasurer's Report

Income for the first quarter totals \$13,425.63. Expenses for the first quarter total \$21,350.35.

IX. Unfinished Business

None

X. New Business

A. 2017 Budget

The Library's 2017 Budget includes capital improvements: Renovated bathrooms in the main library upstairs and downstairs as well as money in supplies for a few replacement programming center tables, a few replacement PC chairs, tables with power, and a few replacement chairs for the youth services area. \$5,000 will be moved from the books line item to the audio visual line item. Money was also provided for a new online reference source.

B. 2016/17 Board Meetings Schedule

Motion to approve the 2016/17 Board Meetings Schedule was made by Brown, supported by Hughes. Motion carried.

C. Sterlingfest Volunteers

Turgeon requested that Library Board members volunteer to sell water at Sterlinfest for the Friends of the Library. The sign-up sheet was routed.

XI. Adjourn

Motion was made by Hughes to adjourn, supported by Frezza. Motion carried. Meeting adjourned at 6:02 p.m.