

# **City of Sterling Heights**

## **Consolidated Annual Performance and Evaluation Report**

### **For 2013/14**

#### **Available Resources**

The City of Sterling Heights received a Community Development Block Grant in the amount of \$672,539.00. In addition, \$449,730 in carry-over funds and \$85,561.00 in program income from the Home & Property Improvement Program in repaid rehabilitation loans was received for a total program budget of \$1,207,830.

All program income is targeted for the Home & Property Improvement Program. All resources identified in the 2013/14 Annual Plan were pursued.

#### **Assessment of Five-Year Goals and Objectives**

As a member of the Macomb HOME Consortium the seven priority objectives listed in the consortium's 5-year Consolidated Plan are based on the advice and comments received from residents and stakeholder organizations, and using general knowledge of conditions and needs in the county. The Consortium and its individual members expect to address each of these priorities during the life of the 5-year Consolidated Plan.

The City's Five-Year Consolidated Plan (2009 to 2013) as part of the Macomb Home Consortium contains the following seven priorities:

- Priority Objective #1 – Address the Foreclosure Crisis
- Priority Objective #2 – Housing
- Priority Objective #3 – Public Facilities and Infrastructure
- Priority Objective #4 – Address the Needs of the Homeless and At-Risk Families
- Priority Objective #5 – Provide and Expand Human Services
- Priority Objective #6 – Expand Comprehensive Planning & Management & Capacity Development
- Priority Objective #7 – Encourage Business Retention & Attraction

The City's CDBG activities for the 2013/14-program year addressed priority objectives #1 through #5. Unfortunately, due to the limited funding under the CDBG program the City is unable to address all priority objectives listed above in a single program year. The City's goal will be to address each priority at least once during the 5-year period covered by the Consolidated Plan.

**Objective #1 Address the Foreclosure Crisis**

The City will address this objective through programs developed and funded through the Neighborhood Stabilization Program such as the down payment and housing rehabilitation assistance for income eligible homebuyers purchasing foreclosed properties.

**Projects:** Code Enforcement –The cost incurred for residential inspections for code violations for properties located in low- to moderate-income census tracts service areas hit hardest by foreclosures (continued from prior year)

**Objective #2 Housing**

Eliminate blight, and conditions detrimental to the health, safety, and welfare of citizens. Coordinate and support housing assistance programs designed to rehabilitate and maintain housing stock primarily for low- and moderate-income homeowners. Eliminate lead-based paint hazards and improve energy efficiency.

**Projects:** Single-family homeowner rehabilitation; Minor Home Repair; Section 8 Vouchers

**Objective #3: Public Facilities and Infrastructure**

Improve access to public facilities that provide for the health, safety, and welfare of the community. Increase the safety and livability of low- and moderate-income neighborhoods that benefit low- and moderate-income households.

**Projects:** Beaver Creek Park Improvements, Tyler/Sanford Drive Road Improvements, Indigo Drive Improvements

**Objective #4: Address the Needs of the Homeless and At-Risk Families**

Provide for the continuation and improvement of human services targeted toward extremely low-, very low- and low-income individuals in order to improve their overall quality of life. Increase the supply of supportive housing by funding services to enable persons with special needs to live in dignity and independence. Assist persons at risk of becoming homeless. Programs meet the City’s goals and priorities and will increase housing stability and promote individual and family economic and social stability.

**Projects:** MATTS, MCREST, WW Community Connections Inc., d/b/a Hope Center of Macomb, Turning Point, and Macomb Warming Center.

**Objective #5: Provide and Expand Human Services**

Provide improved human services, particularly as they relate to individuals and families made homeless, or who risk homelessness due to job loss or underemployment. Those affected spend inordinate amounts of time seeking essential services only to find them not offered or inaccessible. Municipal resources are overextended, despite the compelling need to serve these people.

**Projects:** Special Recreation, Home Chore, Care House, Macomb Community College Single Parent Education Program, and Library Books for the Homebound.

Objectives #4 and #5 include public service activities. Public service activities funded by the City must address the following Community Goals:

Homeless Prevention Activities:

- Reduce the incidence and onset of homelessness
- Reduce the negative impact and duration of homelessness
- Increase/maintain housing stability
- Provide emergency shelter for those who are homeless

Older Adult Services:

- Increase access to support services that will help older adults maintain maximum level of self-sufficiency

Individual/family economic and social stability:

- Promote economic stability for lower income families
- Assist individuals with special needs to achieve/maintain maximum level of independence
- Increase access to educational supports to maintain/improve employability skills

In order to ensure compliance with program requirements, a monitoring visit is made at least once during the program year to each subrecipient's facility. The visit includes talking with employees responsible for program implementation and random case file review. Case file review includes proof of program eligibility, services provided, and number of Sterling Heights residents served by each program.

**Geographic Distribution**

**Beaver Creek Park Improvements Park:** Improvement to an existing City owned park, will include a walking path, sidewalk repair, baseball field renovations, play structure, benches, picnic table, vehicular barrier, and playground border.

**Project Location:** 34100 King Richard Drive, Sterling Heights, MI 48310

**Indigo Drive Road Improvements:** Improvements will include removal and replacement of the existing concrete pavement.

With the exception these two activities, all activities are conducted on a citywide basis.

**Affirmatively Furthering Fair Housing**

The City of Sterling Heights contracted with McKenna and Associates to complete an Analysis of Impediments to Fair Housing (AI) in June 2011 to examine housing availability, whether fair housing practices are in place, and whether there are any barriers to achieving the goal of fair housing for all residents and has acted to remove these barriers.

Actions taken during the program year to address these needs include:

- Staff attended Fair Housing Classes through the Fair Housing Center of Metropolitan Detroit.
- Expanded the number of affordable rental units through HOME funded project as part of the Macomb HOME Consortium
- The Sterling Heights Housing Commission administers Section 8 Housing Choice Voucher programs. The Executive Director of the Housing Commission is a City Staff member.
- Partnered with Habitat for Humanity to build new, affordable, single family homes for LI homebuyers through HOME funding. This at least partly addresses and corrects past discriminatory housing practices.

- Administered CDBG funded housing preservation and rehabilitation programs for LMI owner-occupants, including disabled owners.
- Supported the Macomb Homeless Coalition to develop a complete and cohesive Continuum of Care for the County.
- The City of Sterling Heights has issued a written policy, “Fair Housing Complaint Process”. This policy is to address the handling of fair housing complaints received under the City Charter and Code of Ordinances. The process states that all fair housing complaints received by an employee are to be brought immediately to the attention of the City Manager. Upon review of the complaint, the City Manager may enlist the assistance of the City Attorney’s Office or the Police Department depending on the nature of the complaint for prompt and satisfactory resolution. If no resolution is achieved, the City Manager or appropriate designate may consult with the complainant and refer the matter to the Fair Housing Center of Metropolitan Detroit or the Michigan Civil Rights Commission.

No complaints were filed with the Michigan Department of Civil Rights during the 2013/14 Program Year.

**Affordable Housing**

The City’s public housing facility and Section 8 Certificates are our primary means of achieving affordable housing. Schoenherr Towers (senior and disabled housing), the City’s only public housing facility with 153 units was occupied 99% during 2013/14.

Accessibility concerns at Schoenherr Towers are addressed when a resident/potential resident completes a Reasonable Accommodation Form and requests a modification to a unit. An example of a reasonable accommodation would be to install handrails or grab bars. An unreasonable accommodation would be to move walls. Currently, all doors are wheelchair accessible. Schoenherr Towers maintains a log of all requests for accommodations.

The City of Sterling Heights currently receives thirty-seven Section 8 Rental Certificates. The table below identifies the income of the certificate holders.

SECTION 8 RENTAL CERTIFICATES RENTER INCOME		
EXTREMELY LOW	VERY LOW	LOW/ MODERATE
54%	34%	12%

In the 2013/14 Program Year, 3 households have been assisted in the Home & Property Improvement Program (Rehab). Applicants are required to provide a copy of their income tax returns; therefore, qualification as a low or moderate-income household is proven. The incomes of these households are identified in the following table.

HOME & PROPERTY IMPROVEMENT PROGRAM (REHAB) HOMEOWNER INCOME		
VERY LOW	LOW	MODERATE
0%	100%	0%

No homeowners or public housing residents were displaced during the 2013/14 Program Year.

**Continuum of Care Narrative**

CDBG funds were used to fund four homeless care providers, Macomb County Rotating Emergency Shelter Team (MCREST), Macomb County Warming Center, Salvation Army’s Macomb’s Answer to Temporary Shelter (MATTS), and Turning Point during the 2013/14 Program Year. Each shelter addresses the homeless in its own way. The City also provides ongoing Chore services and Minor Home Repair services to the elderly, frail elderly and physically challenged residents as a supportive housing initiative.

**Continuum of Care – Homelessness**

The City of Sterling Heights does not have a “downtown” area where the homeless are visibly present. Geographically, the City is largely zoned residential (65%) with high property values. The Macomb Homeless Coalition 2013/14 Point in Time Survey identified 29 homeless persons who listed Sterling Heights as their last permanent address.

The City actively seeks shelter and supportive services providers to request Block Grant funding. The City has also worked with the Macomb Homeless Coalition to assist in a countywide action plan to address the needs of subpopulation groups in Macomb County.

In the 2013/14-program year, CDBG funds were used to fund four homeless care providers, Macomb County Rotating Emergency Shelter Team (MCREST), Salvation Army’s Macomb’s Answer to Temporary Shelter (MATTS), Macomb County Warming Center, and Turning Point. MCREST is a rotating shelter utilizing nine churches in Sterling Heights for one week each year to provide shelter, meals, and transportation for homeless individuals. MATTS provides shelter, casework, advocacy, transportation, life-skills training, clothing, and medical assistance to participants for a maximum of thirty consecutive days in a calendar year. The Macomb County Warming Center is a rotating shelter, operating from November to March, which utilizes two churches in Sterling Heights for one week each year to provide shelter, meals, and transportation for homeless individuals. Turning Point provides a safe place for families fleeing violent situations. Program includes court advocacy, sexual assault services, PPO assistance, support groups, and education.

The Amelia/Agnes Transitional Home located in Sterling Heights provides shelter to five women with no more than three children each. The goal of the Amelia/Agnes Home is to provide

women with skills to become economically independent and self-sufficient. Families are provided with weekly counseling, access to domestic violence empowerment groups, life skills, on-site childcare, transportation, referrals, and other supportive services. This facility did not request CDBG funding from the city for the 2013/14-program year.

No new resources for funding have been identified by the City of Sterling Heights.

### **Other Actions**

The City of Sterling Heights has a free minibus service program that meets an underserved need of seniors and handicapped individuals. The bus service is provided curb to curb. This program follows a weekly schedule. One day each week residents are provided transportation for grocery shopping. Three days each week, transportation is provided for medical and dental appointments and for beauty shop and other appointments. Once a month mall trips are scheduled. Two days a week service is available to and from the Senior Activity Center. In addition, Monday through Friday transportation is available to a work or school site.

The City's Home & Property Improvement Program maintains affordable housing by helping residents stay in their home. A majority of the residents assisted by this program are seniors with pensions and/or social security income. These residents are unable to afford costly repairs to their homes due to their limited income.

There are five entitlement cities/townships in Macomb County. In addition, Macomb County, itself, is an entitlement. Through mutual efforts, the entitlements are assisting various shelters to address homelessness in Macomb County.

Sterling Heights has one public housing complex. It provides 153 units for seniors and handicapped individuals.

The management firm currently managing the City's allocated forty Section 8 Housing Choice Vouchers set a goal of attracting at least two additional landlords each year willing to accept Section 8 Vouchers. Additional landlords would help eliminate a barrier to affordable housing within the City. In the 2013/14 Program Year, four new landlords agreed to accept Section 8 Vouchers.

Lead-based Paint Hazard Reduction – The City will implement lead-based paint abatement procedures on any assisted rehabilitation project according to regulations. Rental units utilized by Section 8 voucher holders are inspected for visual paint deterioration every year or when a new unit is considered for occupancy.

In an effort to raise the standard of living and the ability of individuals to achieve self-sufficiency, the City of Sterling Heights supports the Macomb Community College Single Parent/Displaced Homemaker Program. This program offers tuition, books, transportation, childcare, and other fees to qualified individuals for various degrees and certificate programs. This activity has a two-fold purpose. For example, by obtaining a Nursing Degree, residents are able to obtain a usable skill and fill a critical shortage in society.

To ensure compliance with program requirements, eligibility is verified for every activity provided. Expenditures of CDBG funds are checked by the authorizing employee and by the Accounting office.

### **Leveraging Resources**

Local Sources – Subsidized Housing – There are six separate subsidized apartment complexes in the City that provide 1,033 apartment units to low and moderate-income individuals, families, elderly, and the physically disabled. Of this total, 617 or 60% of the units are for families and individuals and 416 or 40% of the units are restricted for the use of elderly and the physically disabled. At least two of the senior citizen apartment complexes provide services to tenants assisting them with transportation, shopping, medical, food, postal, and other services.

Churches – Nine churches in Sterling Heights currently use their facilities as a temporary shelter for one week each year as part of the Macomb County Rotating Church Emergency Shelter program. Two churches in Sterling Heights currently assist the Macomb Warming Center. Church volunteers provide all the food, bedding, and miscellaneous items needed to accommodate their guests.

#### **Local Christmas Food Drive Organizations**

Sterling Heights – Morning Kiwanis Club

Sterling Heights High School – 12901 15 Mile Road

St. Ephrems Church – 38900 Dodge Park Road

St. Matthias Catholic Church – 12509 19 Mile Road

Sterling Heights Department of Public Works – 7200 18 Mile Road

Federal Sources – In addition to CDBG funds, the City is entitled to HOME funds through its membership in the Macomb HOME Consortium and receives forty Section 8 rental assistance vouchers. The construction of Schoenherr Towers was funded by federal sources.

### **Other**

Intergovernmental Cooperation – The City Manager has designated the Emergency Management Coordinator to coordinate relations and act as a liaison between City government, other municipal agencies, and county government relating to natural disasters and weather emergencies.

The City Development Manager and Schoenherr Towers Property Manager coordinate relations and act as a liaison between the City and other agencies to support programs and activities designed to assist and further the housing goals and the needs of subpopulations of residents in the City.

### **Citizen Comments**

The public is invited to attend an annual public hearing to evaluate the performance of the Community Development Block Grant. Historically, there has been very little comment on the CDBG program.

**Self-Evaluation**

The overall goals of the community planning and development programs are being met. Our broadest goal is to preserve and expand the City’s tax base upon which to a large degree, municipal revenues and resultant public welfare depends. Perhaps the most effective programs and projects undertaken with CDBG funds have been neighborhood improvements, housing rehabilitation, and community services to the elderly.

The following chart identifies the activities and the proposed number of persons or households to be served with the actual number served. ***Please note: for most public service activities, the costs related to providing services for the actual number of Sterling Heights residents reported exceeded the city’s CDBG funding award and were covered by other sources.***

Activity	Proposed	Actual*	Income Level	Race/Ethnicity
<b>Home &amp; Property Improvement Program (carry-over program from the 2009/10 program years)</b>	4	2	ELI – 0 LI – 2 MOD - 0	White–2 Black/AA-
<p><b>Comments:</b> The 2013/14 Annual Plan proposed to rehabilitate 14 homes. In reality, 2 homes have been completed with another 2 pending. These 2 homes were rehabilitated using remaining 2009/10 funds and program income.</p> <p>The City’s Home &amp; Property Improvement Program did not meet the number of proposed units for the following reasons: 1) Applicants failed to meet the criteria of the program; and 2) many potential applicants expressed that they were looking for a grant program and were not interested in a no-interest deferred payment program.</p> <p>Promotional efforts will be increased through the City’s Community Relations Department. In addition, select City staff assigned to the field now carry promotional material.</p>				
<b>Home Chore</b>	55	70	ELI –70	White – 68 Black/AA-1 Asian-1
<p><b>Comments:</b> Delivery of this activity was transferred to the Macomb County Community Services Agency (MCCSA) beginning with the 2012 grass-cutting season. The transfer was made as a result of reductions to City staff. In addition MCCSA currently provides a variety of services to the targeted population. The transition to MCCSA has resulted in increased awareness of the program, and an increase in residents being served.</p>				

<b>Library Books (Persons Served)</b>	930	857	LI – 857	White -857
<b>Comments:</b> The number of people served by this program was slightly lower than the proposed. In addition, all funds allocated for the program were expended for the intended purpose. No program revisions are necessary.				
<b>Special Recreation</b>	95	99	LI – 99	White – 91% Black/AA – 5% Asian – 3% American Indian / Alaskan Native - 1%
<b>Comments:</b> The actual number of Sterling Heights residents served exceeded the proposed. In addition, all funds for the program were expended for the intended purpose. No program revisions are necessary.				
<b>Single Parent</b>	30	8	ELI – 6 LI – 2	White – 6 Black/AA-2
<b>Comments:</b> The program assists with tuition, books, and course fees for eligible students. The funding level to assist 30 residents was not fulfilled resulting in a lower number of residents being served. All funds for the program were expended for the intended purposes, and no program revisions are necessary.				
<b>MCREST</b>	22	251	ELI – 251	White– 130 Black/AA– 119 Other - 2
<b>Comments:</b> The subrecipient is paid per shelter night, which can cause a variation in the number of people served. For example, one person could be sheltered for 30 nights or 30 persons for one night each.				
In addition, costs related to providing services for the actual number of Sterling Heights residents reported exceeded the city’s CDBG funding award and were covered by other sources.				
<b>MATTS</b>	50	31	ELI -31	White – 22 Black/AA – 5 Other – 3 Asian-1

**Comments:** The subrecipient is paid per shelter night, which can cause a variation in the number of people served. For example, one person could be sheltered for 30 nights or 30 persons for one night each.

In addition, costs related to providing services for the actual number of Sterling Heights residents reported exceeded the city's CDBG funding award and were covered by other sources.

<b>Turning Point</b>	10	7	ELI - 7	Black/AA - 0 White - 3 Other - 4
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**Comments:** The subrecipient is paid per shelter night, which can cause a variation in the number of people served. For example, one person could be sheltered for 30 nights or 30 persons for one night each.

In addition, costs related to providing services for the actual number of Sterling Heights residents reported exceeded the city's CDBG funding award and were covered by other sources.

<b>WW Community Connections dba Hope Center of Macomb</b>	7000	4986	ELI-3395 LI-1284 MI-307	White-4528 AA-261 Asian-90 Am Ind-1 Am Ind/W-3 Asian/W-26 AA/W-51 Am Ind/AA-0 Other-26
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**Comments:** The subrecipient is paid per meal, which can cause a variation in the number of people served. Additionally each person is allowed 20 pounds of food each, 20 pounds of food is considered 3 meals and each meal costs \$1.00.

In addition, costs related to providing services for the actual number of Sterling Heights residents reported exceeded the city's CDBG funding award and were covered by other sources

<b>Minor Home Repair</b>	65	41	ELI - 36 LI - 5	White - 41
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**Comments:** The proposed number is based on the assumption that each applicant will use the limit of \$500. Promotional efforts will be made to increase program awareness. In addition, the City has partnered with the Macomb County Community Services Agency to deliver this program. MCCSA provides a variety of services to the target population. These existing relationships will provide promotional opportunities.

<b>Care House</b>	15	10	ELI - 3	White - 8
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			LI - 6 MI - 1	Black/AA - 2
<b>Comments:</b> The subrecipient reported on the actual number of Sterling Heights residents served by the activity. The CDBG funds were used for only income eligible clients. No program revisions are necessary.				
<b>Senior Center Programming</b>	N/A	N/A	N/A	N/A
<b>Comments:</b> Funds will be used to offset wages for staff that is dedicated to providing programs at the Senior Center. In addition, all funds for the program were expended for the intended purpose. No program revisions are necessary.				
<b>Macomb County Warming Center</b>	240	112	ELI - 112	White - 82 Black/AA - 30 Other- 0
<b>Comments:</b> The subrecipient is paid for transportation (bus tickets for the homeless). This can cause a variation in the number of people served. For example, one person can receive one bus ticket or 10 bus tickets dependent upon the length of their stay at the shelter.				
In addition, costs related to providing services for the actual number of Sterling Heights residents reported exceeded the city's CDBG funding award and were covered by other sources.				
<b>Administration</b>	N/A	N/A	N/A	N/A
<b>MCCSA (Administration Funds)</b>	N/A	N/A	N/A	N/A
<b>Beaver Creek Park - Improvements</b>	N/A	N/A	N/A	N/A
<b>Comments:</b> Park improvements included replacement of surface coating and striping of the court area, replacement of tennis court equipment, baseball diamond restoration, replacement of deteriorating concrete, including sidewalk, installation of a tot lot with discovery cave sand feature, replacement of a play structure, installation of fiber mulch, tree planting, bench, bike rack, and trash cans.				
<b>Indigo Drive Road Improvements</b>	N/A	N/A	N/A	N/A

### **Summary of 2013/14 Activities Having Direct Benefits**

**Library Books** – This activity purchases a variety of books for visually impaired homebound seniors, and handicapped residents.

Large print books and audiocassettes are circulated among six senior and retirement residences, and to homebound residents. During the 2013/14-program year, 23 homebound residents received 1,688 circulated materials. At the senior and retirement residences 910 residents

received 2,400 circulated materials. The funds were used to purchase 81 large print books, and 58 books on CD.

**Project Location:** Citywide Service

**Total Budget:** \$7,083.00    **Total Expended:** \$7,079.37

**Home & Property Improvement** – This program assists low/moderate income residents of single-family homes to improve their homes up to City code. During the 2013/14-program year, 2 low/moderate income households have been completed with another 2 pending. During the 2013/14-program year, \$29,478.60 was expended from the remaining 2008/09 funds. Any unexpended funds and program income will be used for jobs currently in the beginning stages. Remaining funds will be used for new eligible applicants.

**Project Location:** Citywide Service

**Total Budget (including previous years and program income):** \$116,785.82(2009) + \$60,000(2012) + \$20,000(2013) = \$196,785.82

**Total Expended:** \$29,478.60

**Home Chore** – Chore services such as grass cutting/mulching, trimming, and clean-up lawn care, as well as snow removal is provided to income eligible senior or disabled homeowners. 70 households have been assisted during this program year. All program participants served were very-low income. Spring 2012 administration of this program was transferred from City staff to Macomb County Community Services Agency.

**Project Location:** Citywide Service

**Total Budget:** \$19,083    **Total Expended:** 19,083

**Single Parent/Displaced Homemaker Program** - This program offers tuition and other financial assistance to single parents/displaced homemakers to prepare them for employment. 8 individuals were enrolled in this program.

**Project Location:** 14500 E. 12 Mile Road, Warren, MI 48088-3896

**Total Budget:** \$10,583    **Total Expended:** \$10,581.94

**Minor Home Repair**– This program pays for minor home repairs without the obligation to repay for qualified very-low and low-income senior citizens. The maximum dollar amount for repairs is annually \$500 per household. This program assisted 41 households during this program year. The total budget for this activity included \$20,337.86 (2011) + \$15,000.00 (2012) carry-over fund and \$15,000 in 2013 funds..

**Project Location:** Citywide Service

**Total Budget (including previous year):** \$50,337.86    **Total Expended:** \$22,756.39

**Special Recreation** – This program is a continuation of support for ongoing recreation programs and other services not available or insufficient to persons physically and mentally challenged.

Approximately 99 severely disabled adult residents of the City of Sterling Heights have been assisted during this period. This number indicates separate persons who have been assisted, not multiple benefits to a lesser number of persons. The money is transferred to the General Fund to reimburse the City for the cost of conducting special activities in athletics, social recreation, day camps, and special events.

**Project Location:** Citywide Service

**Total Budget:** \$19,083.00     **Total Expended:** \$19,083.00

**Baumgartner Park ADA Improvements (2010 carry over project)** – This activity provides necessary ADA upgrades to the existing restroom facility at Baumgartner Park. The project is now pending final payment at which time the activity will be closed.

**Project Location:** 13000 15 Mile Road, Sterling Heights, MI 48312

**Total Budget:** \$10,325.28     **Total Expended:** \$ \$7,720.32

**Macomb County Rotating Emergency Shelter Team (MCREST)** - This program provides a safe, caring environment for the homeless at participating churches on a rotating basis for one week each year. Churches provide three meals per day, showers, laundry assistance and transportation.

**Project Location:** Citywide Service

**Total Budget:** \$6,083     **Total Expended:** \$6,083

**The Salvation Army Macomb’s Answer to Temporary Shelter (MATTS)** - This program provides a safe, secure environment for men, women, and their families during homelessness. Participants may stay for a maximum of thirty consecutive days in a calendar year. The program provides casework, advocacy, transportation, life-skills, agency referrals, recreation, clothing, rental assistance, and medical services. During the 2013/14-program year MATTS provided 31 Sterling Heights residents with shelter.

**Project Location:** Citywide Service

**Total Budget:** \$6,083     **Total Expended:** \$6,083

**Turning Point** - This program provides a safe place for families fleeing violent situations. Programs include court advocacy, sexual assault services, PPO assistance, support groups, and education.

**Project Location:** Citywide Service

**Total Budget:** \$3,083.00     **Total Expended:** \$3,005.00

**Care House** - This project will provide families with a coordinated investigation of child sexual and severe physical abuse. Crisis counseling, legal advocacy, parent support groups and education, children’s groups, and information and referral will be offered through this activity. During the 2013/14-program year Care House provided services to 3 Sterling Heights residents.

**Project Location:** Citywide Service

**Total Budget:** \$3,583     **Total Expended:** \$3,583

**Macomb County Warming Center and Ray of Hope Day Center** – Rotating “admit all” homeless shelter that operates from November through March. During the 2013/14-program year the Warming Center provided bus tickets to 325 program participants that were sheltered in Sterling Heights churches.

**Project Location:** Citywide Service

**Total Budget:** \$6,083     **Total Expended:** \$6,083

**WW Community Connections, d/b/a Hope Center in Macomb** – This program is a no cost, client choice food pantry.

**Project Location:** Citywide Service

**Total Budget:** \$6,083                      **Total Expended:** \$6,083

**Senior Center Programming** – This program is to provide staff services to programs at the Senior Center.

**Project Location:** 40200 Utica Road Sterling Heights, MI 48313

**Total Budget:** \$14,050                      **Total Expended:** \$14,050

**Code Enforcement** –This program is for residential inspections for code violations for properties located in low- to moderate-income census tracts service areas hit hardest by foreclosures (continued from prior year). The total budget for this activity included \$8,641.73 (2010) +\$60,000 (2013) = \$68,641.73

**Project Location:** Citywide Service

**Total Budget:** \$68,641.73                      **Total Expended:** \$27,323.68

**Tyler Drive Road Improvements (2012 carry over project)** –This program is for the improvement of local roads. Project includes removal and replacement of the existing concrete pavement.

**Project Location:** Census Tract 26099232302

**Total Budget:** \$278,215.92                      **Total Expended:** \$278,215.92

**Indigo Drive Road Improvements** –This program is for the improvement of local roads. Project includes removal and replacement of the existing concrete pavement.

**Project Location:** Census Tract 26099231602

**Total Budget:** \$396,459.00                      **Total Expended:** \$140,674.00

**Beaver Creek Park Improvement** –This program is for the improvement of local roads. Project includes removal and replacement of the existing concrete pavement.

**Project Location:** Census Tract 26099232302 & 26099232301

**Total Budget:** \$173,500                      **Total Expended:** \$142,552.25

### **Summary of Activities Not Having Direct Benefits**

**General Management, Oversight** –All administrative costs such as local meetings, postage, publishing ads, legal expenses, travel and equipment purchases are funded in this activity. Salary and benefits for employees assisting in the administration of the CDBG program were charged to this activity. Funds from 2012 (\$44,210.21) and 2013 (\$104,500) were utilized for administrative costs. The regulations at 570.200(g) limit CDBG expenditures for administration 570.206 plus expenditures for planning 570.205 to 20% of the annual grant plus program income. Actual administration and planning expenditures for the 2013/14-program year totaled 14.20% of the annual grant plus program income. Any excess funds remaining will be reallocated to another activity to ensure that the total available budget does not exceed 20% of the current year's annual grant plus program income.

**Total Budget:** \$148,710.21                      **Total Expended:** \$107,675.34

**Macomb Homeless Coalition** – During the 2013/14 program year, the City provided administrative funds to cover personnel cost related to the Continuum of Care (CoC) Coordinator. This position was transferred from the Macomb County Community Services Agency to the Macomb Homeless Coalition. The CoC Coordinator is responsible for overseeing the development and implementation of the Continuum of Care and CoC Strategic Plan. Over the past three years over \$3 million has been awarded through the CoC to support emergency shelters and transitional housing in Macomb County.

**Total Budget:** \$2,700

**Total Expended:** \$2,700

**Performance Measurements**

In accordance with HUD guidance, the City of Sterling Heights reports performance measurements for each funded program activity. The following categories have been developed using CPD performance measurement guidelines.

**Reminder: for most public service activities, the costs related to providing services for the actual number of Sterling Heights residents reported exceeded the city’s CDBG funding award and were covered by other sources.**

Objectives	Activity	Outcome	Output Indicator
<b><i>Sustainability of Suitable Living Environment</i></b>	Home & Property Improvement Program (Rehab)	<b>Sustainability:</b> Enhance suitable living environment through new/improved affordability by offering no-interest deferred loans for home improvements.	2 households assisted.
<b><i>Sustainability of Suitable Living Environment</i></b>	Minor Home Repair	<b>Sustainability:</b> Enhance suitable living environment through new/improved sustainability by providing minor home repairs.	41 households assisted.
<b><i>Sustainability of Suitable Living Environment</i></b>	Home Chore	<b>Sustainability:</b> Enhance suitable living environment through new/improved sustainability by providing home chore services.	70 households assisted.
<b><i>Availability/Accessibility of Suitable Living Environment</i></b>	Handicapped Recreation	<b>Availability/Accessibility:</b> Enhance suitable living environment through new/improved accessibility for handicapped persons to participate in recreational activities.	99 persons provided with access to programs.

<i>Availability/Accessibility of Economic Opportunity</i>	Single Parent/ Displaced Homemaker Program	<b>Availability/Accessibility:</b> Provides economic opportunity through improved affordability for college courses.	8 jobs created/ maintained.
<i>Availability/Accessibility of Suitable Living Environment</i>	MCREST	<b>Availability/Accessibility:</b> Provides the homeless with shelter, meals, and transportation when available.	251 people assisted.
<i>Availability/Accessibility of Suitable Living Environment</i>	MATTS	<b>Availability/Accessibility:</b> Provides the homeless with shelter, meals, and transportation when available.	31 people assisted.
<i>Availability/Accessibility of Suitable Living Environment</i>	Turning Point	<b>Availability/Accessibility:</b> Provides victims of domestic violence with shelter and services.	7 people assisted.
<i>Availability/Accessibility of Suitable Living Environment</i>	City Library Books	<b>Availability/Accessibility:</b> Funds the purchase of books to be delivered to the homebound, senior citizens, and children.	857 people assisted.
<i>Sustainability of Suitable Living Environment</i>	Senior Center Program	<b>Sustainability:</b> This service will provide additional senior programs.	1 Public Facility
<i>Availability/Accessibility of Suitable Living Environment</i>	Care House	<b>Availability/Accessibility:</b> Provides youth victims of sexual abuse with counseling services.	10 people assisted.
<i>Availability/Accessibility of Suitable Living Environment</i>	Hope Center of Macomb	<b>Availability/Accessibility:</b> Provides food and onsite assistance from collaborating agencies for a variety of other services.	4986 people assisted.
<i>Availability/Accessibility of Suitable Living Environment</i>	Macomb County Warming Center	<b>Availability/Accessibility:</b> Provides the homeless with shelter, meals, and transportation when available.	112 people assisted.
<i>Availability/Accessibility of Suitable Living Environment</i>	Baumgartner Park ADA Restroom Improvements	<b>Availability/Accessibility:</b> Enhance suitable living environment through new accessibility to existing restroom facility..	1 Public Facility.
<i>Sustainability of Suitable Living Environment</i>	Code Enforcement	<b>Sustainability:</b> Enhance suitable living environment through new/improved sustainability by providing home inspections in areas hardest hit by foreclosures	6 designated target areas

<b><i>Sustainability of Suitable Living Environment</i></b>	Beaver Creek Park Improvements	<b>Sustainability:</b> Enhance suitable living environment through new/improved recreational facilities for low/mod residents to participate in recreational activities.	1 public facility
<b><i>Sustainability of Suitable Living Environment</i></b>	Tyler Drive Road Improvements	<b>Sustainability:</b> Enhance suitable living environment through improved infrastructure	1 public facility
<b><i>Sustainability of Suitable Living Environment</i></b>	IndigoDrive Road Improvements	<b>Sustainability:</b> Enhance suitable living environment through improved infrastructure	1 public facility

**Public Comment**

The CAPER was presented to the Citizen Advisory Committee during their September 15, 2014 meeting.

A public comment period will be held from September 7, 2014 through September 22, 2014. No comments were received.