

**STEP 4:** Attach any documents or pictures you would like to include with your request.



**Request an Inspection**  
Submit an inspection request for a permit online.

<b>Select a Permit</b> Permit PBL20001 835 TRENTON PL	<b>Select Inspection Type and Date</b> Final: 7/5/2012	<b>Contact Information</b> (517) 641-8900 jsmith@abc.com	<b>Add Attachments</b>
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**Step 4: Add Attachments**

If you have any files or attachments that will be required for the approval of your Inspection Request click the button below to browse your computer and attach them. Please note: If you fail to submit required documents, your request may be delayed or denied.

Select...

**Success!**  
Inspection request was submitted successfully. You will be contacted at the following email address(es) when the status of your inspection request is modified: [BobSmith@Test.com](mailto:BobSmith@Test.com)

**Inspection Request Details**  
Below is a summary of the inspection request you submitted

Record #: PBL13-0002  
Record Type: Building Residential  
Address: 2700 HOPKINS DR  
Inspection Type: Final  
Requested Date/Time: 2/5/2013

**CITY DEVELOPMENT  
CODE ENFORCEMENT  
PLANNING**  
586.446.2360

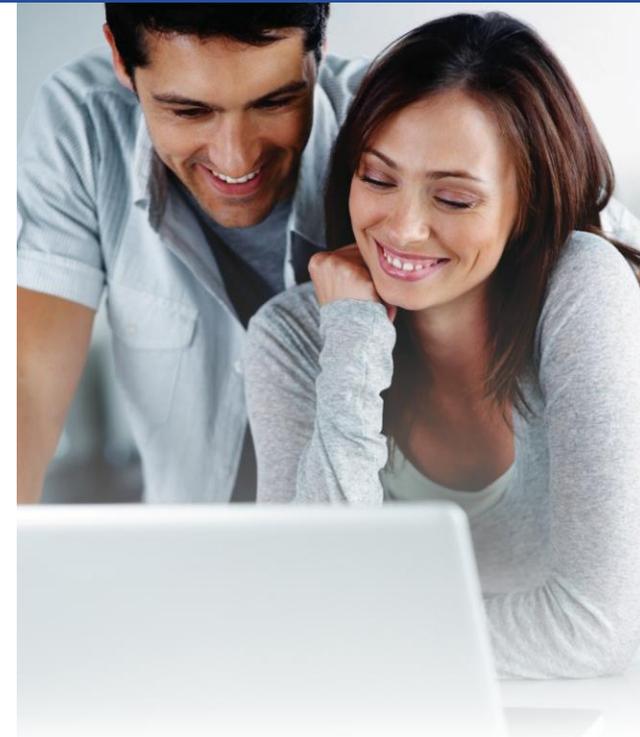
**GENERAL INFORMATION**  
586.446.2489

**ASSESSING**  
586.446.2340

**ENGINEERING**  
586.446.2720

**EMERGENCY**  
911

Developed by



# Automated Inspection Hotline

FOR HOMEOWNERS



**FOR MORE INFORMATION CONTACT:**  
Michael Viazanko  
Building Official  
586.446.2361  
[mviazanko@sterling-heights.net](mailto:mviazanko@sterling-heights.net)

City of Sterling Heights • 40555 Utica Road  
Sterling Heights, MI 48313 • 586.446.CITY (2489)  
[www.sterling-heights.net](http://www.sterling-heights.net)

04/13



## REGISTER AS A CONTRACTOR

To register as a contractor, go to: [www.AccessMyGov.com/Contractors](http://www.AccessMyGov.com/Contractors) and sign up. Fill out the information, including any licensees and email addresses that will be saved for later use when completing online inspection requests and permit applications.

## REQUEST AN INSPECTION ONLINE

You will need your permit number to request an inspection.

**STEP 1:** Enter your permit number, including any spaces or dashes.

**Request an Inspection**  
Submit an inspection request for a permit online.

An approval or denial e-mail will be sent shortly after submission

Select a Permit | Select Inspection Type and Date | Contact Information

**Step 1: Select a Permit**

Search for a permit by Permit Number, including any dashes or spaces.

☆ Permit Number:  ex. PB06-1234, H08-0200

Next

**STEP 2:** Select an inspection type and then choose from the available days in the calendar.

**Request an Inspection**  
Submit an inspection request for a permit online.

An approval or denial e-mail will be sent shortly after submission

Select a Permit | Select Inspection Type and Date | Contact Information

Permit PBR13-0002  
27930 HOPKINS DR

**Step 2: Select Inspection Type and Date**

Inspection Details

☆ Inspection Type: Final

Select the type of inspection you wish to request.

Inspection Date

Using the calendar below, select an available date for your inspection request.

February 2013						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

☆ Requested Date: 02/05/2013

Back Next

**STEP 3:** Enter contact information.

**Request an Inspection**  
Submit an inspection request for a permit online.

An approval or denial e-mail will be sent shortly after submission

Select a Permit | Select Inspection Type and Date | Contact Information

Permit PBR13-0002  
27930 HOPKINS DR

Final: 2/6/2013

**Step 3: Contact Information**

Enter your contact information to be included with the request.

Required fields are marked with ☆

☆ Name:  Bob Smith

☆ Phone:  (555) 517-9876

☆ Email:  BobSmith@Test.com

☆ Confirm Email:  BobSmith@Test.com

Notes:

Back Finish

